



Republic of the Philippines
DEPARTMENT OF HEALTH
*Philippine Institute of Traditional and
Alternative Health Care*



30 June 2025

MR. RONNEL S. ALCANTARA

Authorized Representative

COCOPLUS AQUARIAN DEVELOPMENT CORPORATION

Barangay San Bartolome, San Pablo

Laguna

Dear Mr. Alcantara:

After thorough and careful evaluation of the TWG and the PITAHC's Bids and Awards Committee re: **SUPPLY AND DELIVERY OF COCONUT OIL FOR SOAP PRODUCTION FOR THE DAVAO HERBAL PROCESSING PLANT** with RFQ CO-25-001TFB, the Contract is hereby awarded to **COCOPLUS AQUARIAN DEVELOPMENT CORPORATION** for a total contract amount of **FOUR MILLION ONE HUNDRED THIRTY-THREE THOUSAND EIGHT HUNDRED SEVENTY-TWO PESOS AND SIXTY-FOUR CENTAVOS (PhP4,133,872.64)**, inclusive of Value Added Tax and all applicable taxes.

In this regard and in compliance with Section 39 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184, you are required to formally enter into a contract with us immediately after the successful posting of the required performance security in the any of the following prescribed form and amount:

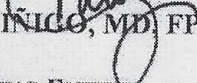
Form(s)	Amount (in PhP)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%) or PhP206,693.63
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%) or PhP1,240,161.79

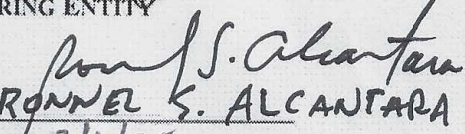
Payment of the Performance Security shall be made within ten (10) calendar days upon receipt of this notice.

Should you agree with the award of the contract, please sign at the space below for your conforme.

Please coordinate with Ms. Gerlie Sombilon, Property and Supply Officer II of Davao Herbal Processing Plant at contact number 082-2245-322 for the execution of the contract.

Very truly yours,


MA. TERESA C. INIGO, MD, FPCAM, CESE
Director General
HEAD OF PROCURING ENTITY


CONFORME: **RONNEL S. ALCANTARA**

Date: 7/1/25

NOTE: PITAHC strictly implements the "No Gift Policy" as defined in Section 2 (c) and prohibits any act in violation of Section 3 of Republic Act No. 3019: Anti-Graft and Corrupt Practices Act and Republic Act No. 6713: An Act Establishing a Code of Conduct and Ethical Standards for Public Officials and Employee.

Non-payment (directly or indirectly) any commission, amount, fee, or any form of consideration in relation to any procurement project or activity
(REVISED OMNIBUS SWORN STATEMENT (GPPB Resolution No. 16-2020))

cc:
MS. GWENDOLYN P. BARDOS
OIC-Chief, DHPP