



## REQUEST FOR QUOTATION

Date: 7 May 2025

Reference: RFQ CO-25-009SVP

1. The **Philippine Institute of Traditional and Alternative Health Care (PITAHC)** through its **Bids and Awards Committee (BAC)** invites interested bidders to submit a quotation for the procurement of the item stated below with the total Approved Budget for the Contract (ABC) amounting to **TWO HUNDRED THIRTY-NINE THOUSAND FIVE HUNDRED SEVEN PESOS AND SIXTY-SEVEN CENTAVOS (PHP239,507.67) inclusive of all applicable taxes and other charges;**

2.

PITAHC 2025 APP Ref	PR Number	Item Description
5020702000	25-04-0066	<b>SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS</b>  LOT 1 – COLUMN CHROMATOGRAPHY – PHP45,440.00 LOT 2 – ORGANIC SOLVENTS FOR HPLC AND EXTRACTION – PHP80,680.67 LOT 3 – ANTI-OXIDANT TESTING CHEMICALS – PHP37,751.00 LOT 4 – BUFFER PREPARATION – PHP56,261.00 LOT 5 – PHYTOCHEMICAL SCREENING CHEMICALS – PHP12,115.00 LOT 6 – MISCELLANEOUS CHEMICALS – PHP7,260.00  (QUOTATION RECEIVED IN EXCESS OF THE ABC PER LOT SHALL BE REJECTED.)  (See Terms and Conditions for detailed requirements)

3. Procurement shall be conducted through Small Value Procurement under Section 53.9 - Negotiated Procurement as prescribed under Rule XVI- Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act".
4. The quotation must be duly signed by the bidder and must be submitted to the BAC Secretariat, PITAHC Building, Matapang St., East Avenue Medical Center Compound, Barangay Central, Quezon City or sent thru fax at (02) 8376-3067 or email at bac@pitahc.gov.ph. The quotation shall be received until **13 May 2025, 12:00NN**.
5. The bidder must **submit a copy** of the following documents, **together with the quotation**, to ensure that the said bidder is technically, legally and financially capable to undertake the proposed project:
  - a. Valid and current Mayor's/Business Permit 2024/2025
  - b. Notarized Omnibus Sworn Statement by the prospective bidder in the new prescribed form as per GPPB Resolution No. 16-2020, attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable
  - c. PHILGEPS Registration Number (*to be indicated in the Price Quotation Form*)
6. PITAHC reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. PITAHC further reserves the right to reject all quotations, or declare a failure of small value procurement, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability to the affected bidder or bidders in accordance with R.A. No. 9184 and its Implementing Rules and Regulations.
7. For any clarification, you may contact Mr. **Rodelio D. Mendez Jr.** at telephone no. (02) 8282-5194 loc 303.

  
**ATTY. KEENTH N. ALMEÑE**  
Chairperson, PITAHC BAC 



## OTHER TERMS AND CONDITIONS

1. Bidders shall provide the **correct and accurate information** required in this form.
2. Delivery Term: **within ninety (90) calendar days from the date of receipt of Purchase Order**
3. Place of Delivery: **PITAHC Building Central Office, Brgy. Central, Quezon City**
4. Terms of Payment : **within Thirty (30) calendar days after inspection and acceptance of all delivered materials and services ; issuance of Certificate of Completion, and submission of letter of request for payment and other necessary documents required based on the Terms and Conditions.**
5. Price quotation must be valid for a period of **thirty (30) calendar days** from the date of submission.
6. Price quotation to be denominated in **Philippine Peso (PhP)**, include all taxes and duties and/or levies payable.
7. Quotations exceeding the ABC shall be automatically rejected.
8. In addition to the submission of the Price Quotation Form, **bidder shall submit a Certificate of Satisfactory Completion/Performance for those who have previous contracts with PITAHC one (1) year from the deadline of submission of quotation, if applicable.**
9. The **award of contract** shall be made to the single or lowest calculated and responsive quotation, which complied with the minimum technical specifications and other terms and conditions stated herein.
10. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or any of his/her duly authorized representative/s.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods/services not delivered within the prescribed delivery period shall be imposed per day of delay. PITAHC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open.



## PRICE QUOTATION FORM

Date: \_\_\_\_\_

**The Bids and Awards Committee**

PITAHC Building, Matapang Street, East Avenue Medical Center Compound,  
Barangay Central Quezon City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation for the item as follows:

Item Description	Total Price (Exclusive of all costs, applicable taxes, and service charges:)	Total Price (Inclusive of all costs, applicable taxes, and service charges)
<b>SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS</b>		
LOT 1 – COLUMN CHROMATOGRAPHY		
LOT 2 – ORGANIC SOLVENTS FOR HPLC AND EXTRACTION		
LOT 3 - ANTI-OXIDANT TESTING CHEMICALS		
LOT 4 – BUFFER PREPARATION		
LOT 5 – PHYTOCHEMICAL SCREENING CHEMICALS		
LOT 6 – MISCELLANEOUS CHEMICALS		

Total Amount in Words:      LOT 1 \_\_\_\_\_  
                                         LOT 2 \_\_\_\_\_  
                                         LOT 3 \_\_\_\_\_  
                                         LOT 4 \_\_\_\_\_  
                                         LOT 5 \_\_\_\_\_  
                                         LOT 6 \_\_\_\_\_

The above-quoted price is inclusive of **all costs** and applicable taxes.

Very truly yours,

Signature : \_\_\_\_\_

Printed Name : \_\_\_\_\_

Date : \_\_\_\_\_

Company Name : \_\_\_\_\_

Contact Number : \_\_\_\_\_

PHILGEPS Registration Number: \_\_\_\_\_



## PRICE BREAKDOWN FORM

SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS	PRICE PER PIECE/ UNIT/SET	TOTAL AMOUNT
<b>LOT 1 – COLUMN CHROMATOGRAPHY</b>		
HIGH-VACUUM SILICONE GREASE, 150 G / TUBE		
SILICA GEL 60, FOR COLUMN CHROMATOGRAPHY, 1 KG / BOTTLE		
SILICON DIOXIDE, WASHED AND CALCINED, ANALYTICAL REAGENT, 250 G / BOTTLE		
SILICA GEL WITH MOISTURE INDICATOR (ORANGE GEL), 500G / BOTTLE		
<b>TOTAL</b>		
<b>LOT 2 – ORGANIC SOLVENTS FOR HPLC AND EXTRACTION</b>		
ACETONITRILE, HPLC GRADE, 4 L / BOTTLE		
METHANOL, HPLC GRADE, 4 L / BOTTLE		
2-PROPANOL, HPLC GRADE, 4 L / BOTTLE		
ETHYL ACETATE, 4 L / BOTTLE		
N-HEXANE, ANHYDROUS, 4 L / BOTTLE		
GLACIAL ACETIC ACID, 2.5 L / BOTTLE		
PETROLEUM ETHER, 4 L / BOTTLE		
<b>TOTAL</b>		
<b>LOT 3 – ANTI-OXIDANT TESTING CHEMICALS</b>		
CAFFEINE, POWDER, 500 G/BOTTLE		
GALLIC ACID, 100 G/BOTTLE		
1-PROPANOL, 2.5 L/BOTTLE		
<b>TOTAL</b>		
<b>LOT 4 – CHEMICALS FOR BUFFER PREPARATIONS</b>		
1-BUTANOL, HPLC GRADE, 4 L/BOTTLE		
XYLENES, ACS REAGENT, ≥98.5% XYLENES + ETHYLBENZENE BASIS, 4L/BOTTLE		
SODIUM DIHYDROGEN PHOSPHATE MONOHYDRATE, ACS REAGENT, 500G/BOTTLE		
SODIUM PHOSPHATE DIBASIC HEPTAHYDRATE, 500 G/BOTTLE		
AMMONIUM HYDROXIDE, ACS REAGENT, 28-30%, 2.5 L/BOTTLE		
<b>TOTAL</b>		
<b>LOT 5 – PHYTOCHEMICAL SCREENING CHEMICALS</b>		
NINHYDRIN, 25G/BOTTLE		
SODIUM HYDROXIDE, AR GRADE, PELLETS, 2.5 KG / BOTTLE		
<b>TOTAL</b>		
<b>LOT 6 – MISCELLANEOUS CHEMICALS</b>		
BOILING CHIPS GRANULES, 1-2 MM, 250 G / BOTTLE		
SODIUM CARBONATE, ANHYDROUS, ≥99.5%, 500G/BOTTLE		
<b>TOTAL</b>		

Conforme:

\_\_\_\_\_  
Name and signature of the  
Authorized Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Date



## TECHNICAL SPECIFICATIONS

Technical Specifications	Compliance to Technical Specifications (Check the corresponding box)		
	Compliant	Non-Compliant	Remarks: (Counter Specs Offer)
<b>SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS</b>			
<b>LOT 1 – COLUMN CHROMATOGRAPHY</b>	Yes ( )	No ( )	
High-vacuum silicone grease, 150 g / tube	Yes ( )	No ( )	
Quantity: One (1) tube	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Silica Gel 60, for column chromatography, 1 Kg / bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Size: 0.063-0.200 mm	Yes ( )	No ( )	
CAS No.: 112926-00-8	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Silicon dioxide, washed and calcined, analytical reagent, 250 g / bottle	Yes ( )	No ( )	
Quantity: Two (2) bottles	Yes ( )	No ( )	
Impurities: ≤ 0.2% Soluble in Dilute HCl	Yes ( )	No ( )	
CAS No.: 14808-60-7	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Silica Gel with moisture indicator (orange gel), 500g / bottle	Yes ( )	No ( )	
Quantity: Two (2) bottles	Yes ( )	No ( )	
Particle size: 2.5 – 6 mm	Yes ( )	No ( )	
absorption capacity at 50%: min. 23 %	Yes ( )	No ( )	
loss on drying (180 °C): max. 2 %	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
<b>Delivery Term:</b> within ninety (90) calendar days from the date of receipt of Purchase Order	Yes ( )	No ( )	
<b>Place of Delivery:</b> PITAHC Building Central Office, Brgy. Central, Quezon City	Yes ( )	No ( )	
<b>Terms of Payment:</b> within Thirty (30) calendar days after inspection and acceptance of all delivered materials and services ; issuance of Certificate of Completion, and submission of letter of request for payment and other necessary	Yes ( )	No ( )	



documents required based on the Terms and Conditions.			
Bidder shall submit a <b>Certificate of Satisfactory Performance/Completion</b> for those who have previous contracts with PITAHC one (1) year from the deadline of submission of quotation, if applicable	Yes ( )	No ( )	

Conforme:

\_\_\_\_\_  
Name and signature of the  
Authorized Representative

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Name of Company

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Date



Technical Specifications	Compliance to Technical Specifications (Check the corresponding box)		
	Compliant	Non-Compliant	Remarks: (Counter Specs Offer)
<b>SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS</b>			
<b>LOT 2 – ORGANIC SOLVENTS FOR HPLC AND EXTRACTION</b>	Yes ( )	No ( )	
Acetonitrile, HPLC Grade, 4 L / bottle	Yes ( )	No ( )	
Quantity: Four (4) bottles	Yes ( )	No ( )	
Purity / Grade: ≥99.9% / HPLC Grade (Filtered through a 0.2 micron filter)	Yes ( )	No ( )	
CAS No.: 75-05-8	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Methanol, HPLC Grade, 4 L / bottle	Yes ( )	No ( )	
Quantity: Four (4) bottles	Yes ( )	No ( )	
Purity / Grade: ≥99.9% / HPLC Grade (Filtered through a 0.2 micron filter)	Yes ( )	No ( )	
CAS No.: 67-56-1	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
2-Propanol, HPLC Grade, 4 L / bottle	Yes ( )	No ( )	
Quantity: Four (4) bottles	Yes ( )	No ( )	
Purity / Grade: ≥99.7% / HPLC Grade (Filtered through a 0.2 micron filter)	Yes ( )	No ( )	
CAS No.: 67-63-0	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Ethyl Acetate, 4 L / bottle	Yes ( )	No ( )	
Quantity: Four (4) bottles	Yes ( )	No ( )	
Purity: ≥99.8%	Yes ( )	No ( )	
CAS No.: 141-78-6	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
n-hexane, anhydrous, 4 L / bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity: (Sum of 5 isomers, total hexanes plus methyleyclopentane) (by GC): ≥98.5%	Yes ( )	No ( )	
CAS No.: 110-54-3	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Glacial Acetic Acid, 2.5 L / bottle	Yes ( )	No ( )	
Quantity: Two (2) bottles	Yes ( )	No ( )	
Purity: ≥99.7%	Yes ( )	No ( )	
CAS Number: 64-19-7	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	



Republic of the Philippines  
**DEPARTMENT OF HEALTH**  
*Philippine Institute of Traditional and  
Alternative Health Care*



Petroleum Ether, 4 L / bottle	Yes ( )	No ( )	
Quantity: Four (4) bottles	Yes ( )	No ( )	
Residue after Evaporation: max. 0.0005%	Yes ( )	No ( )	
Boiling Range : 40 - 60 °C	Yes ( )	No ( )	
CAS Number: 8032-32-4	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
<b>Delivery Term:</b> within ninety (90) calendar days from the date of receipt of Purchase Order	Yes ( )	No ( )	
<b>Place of Delivery:</b> PITAHC Building Central Office, Brgy. Central, Quezon City	Yes ( )	No ( )	
<b>Terms of Payment:</b> within Thirty (30) calendar days after inspection and acceptance of all delivered materials and services ; issuance of Certificate of Completion, and submission of letter of request for payment and other necessary documents required based on the Terms and Conditions.	Yes ( )	No ( )	
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	Compliant	Non-Compliant	Remarks: (Counter Specs Offer)
<b>SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS</b>			
<b>LOT 3 – ANTI-OXIDANT TESTING CHEMICALS</b>	Yes ( )	No ( )	
Caffeine, powder, 500 g/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity: ≥98.0%	Yes ( )	No ( )	
CAS Number: 58-08-2	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Gallic Acid, 100 g/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity: ≥98.0%	Yes ( )	No ( )	
CAS Number: 149-91-7	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
1-Propanol, 2.5 L/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity: ≥99%	Yes ( )	No ( )	
CAS No.: 1310-58-3	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
<b>Delivery Term:</b> within ninety (90) calendar days from the date of receipt of Purchase Order	Yes ( )	No ( )	
<b>Place of Delivery:</b> PITAHC Building Central Office, Brgy. Central, Quezon City	Yes ( )	No ( )	
<b>Terms of Payment:</b> within Thirty (30) calendar days after inspection and acceptance of all delivered materials and services ; issuance of Certificate of Completion, and submission of letter of request for payment and other necessary documents required based on the Terms and Conditions.	Yes ( )	No ( )	
Bidder shall submit a <b>Certificate of Satisfactory Performance/Completion</b> for those who have previous contracts with PITAHC one (1) year from the deadline of submission of quotation, if applicable	Yes ( )	No ( )	

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Technical Specifications	Compliance to Technical Specifications (Check the corresponding box)		
	Compliant	Non-Compliant	Remarks: (Counter Specs Offer)
<b>SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS</b>			
<b>LOT 4 – CHEMICALS FOR BUFFER PREPARATIONS</b>	Yes ( )	No ( )	
I-Butanol, HPLC Grade, 4 L/bottle	Yes ( )	No ( )	
Quantity: Two (2) bottles	Yes ( )	No ( )	
Purity / Grade: HPLC Grade	Yes ( )	No ( )	
CAS No.: 71-36-3	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Xylenes, ACS reagent, ≥98.5% xylenes + ethylbenzene basis, 4L/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity / Grade: ≥98.5% (m,p,o-xylenes + ethylbenzene) / ACS Reagent Grade	Yes ( )	No ( )	
CAS No.: 1330-20-7	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Sodium Dihydrogen Phosphate Monohydrate, ACS reagent, 500g/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity / Grade: ≥98.0% / ACS Reagent Grade	Yes ( )	No ( )	
CAS No.: 10049-21-5	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Sodium Phosphate dibasic heptahydrate, 500 g/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity / Grade: ≥98.0% / ACS Reagent Grade	Yes ( )	No ( )	
CAS No.: 7782-85-6	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Ammonium Hydroxide, ACS reagent, 28-30%, 2.5 L/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Concentration: 28-30% / ACS Reagent Grade	Yes ( )	No ( )	
CAS No.: 1336-21-6	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
<b>Delivery Term:</b> within ninety (90) calendar days from the date of receipt of Purchase Order	Yes ( )	No ( )	
<b>Place of Delivery:</b> PITAHC Building Central Office, Brgy. Central, Quezon City	Yes ( )	No ( )	



<b>Terms of Payment:</b> within Thirty (30) calendar days after inspection and acceptance of all delivered materials and services ; issuance of Certificate of Completion, and submission of letter of request for payment and other necessary documents required based on the Terms and Conditions.	Yes ( )	No ( )	
Bidder shall submit a <b>Certificate of Satisfactory Performance/Completion</b> for those who have previous contracts with PITAHC one (1) year from the deadline of submission of quotation, if applicable	Yes ( )	No ( )	

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Technical Specifications	Compliance to Technical Specifications (Check the corresponding box)		
	Compliant	Non-Compliant	Remarks: (Counter Specs Offer)
<b>SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS</b>			
<b>LOT 5 – PHYTOCHEMICAL SCREENING CHEMICALS</b>	Yes ( )	No ( )	
Ninhydrin, 25g/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity / Grade: AR Grade	Yes ( )	No ( )	
CAS No.: 485-47-2	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Sodium Hydroxide, AR Grade, pellets, 2.5 Kg / bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity / Grade: AR Grade	Yes ( )	No ( )	
CAS Number: 1310-73-2	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
<b>Delivery Term:</b> within ninety (90) calendar days from the date of receipt of Purchase Order	Yes ( )	No ( )	
<b>Place of Delivery:</b> PITAHC Building Central Office, Brgy. Central, Quezon City	Yes ( )	No ( )	
<b>Terms of Payment:</b> within Thirty (30) calendar days after inspection and acceptance of all delivered materials and services ; issuance of Certificate of Completion, and submission of letter of request for payment and other necessary documents required based on the Terms and Conditions.	Yes ( )	No ( )	
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Name of Company

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Date



Technical Specifications	Compliance to Technical Specifications (Check the corresponding box)		
	Compliant	Non-Compliant	Remarks: (Counter Specs Offer)
<b>SUPPLY AND DELIVERY OF VARIOUS REAGENTS AND CHEMICALS</b>			
<b>LOT 6 – MISCELLANEOUS CHEMICALS</b>	Yes ( )	No ( )	
Boiling chips granules, 1-2 mm, 250 g / bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Sieve analysis (1-2 mm): $\geq 96\%$	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
Sodium Carbonate, anhydrous, $\geq 99.5\%$ , 500g/bottle	Yes ( )	No ( )	
Quantity: One (1) bottle	Yes ( )	No ( )	
Purity (anhydrous basis): $\geq 99.5\%$	Yes ( )	No ( )	
CAS No.: 497-19-8	Yes ( )	No ( )	
→ With Certificate of Analysis	Yes ( )	No ( )	
<b>Delivery Term:</b> within ninety (90) calendar days from the date of receipt of Purchase Order	Yes ( )	No ( )	
<b>Place of Delivery:</b> PITAHC Building Central Office, Brgy. Central, Quezon City	Yes ( )	No ( )	
<b>Terms of Payment:</b> within Thirty (30) calendar days after inspection and acceptance of all delivered materials and services; issuance of Certificate of Completion, and submission of letter of request for payment and other necessary documents required based on the Terms and Conditions.	Yes ( )	No ( )	
Bidder shall submit a <b>Certificate of Satisfactory Performance/Completion</b> for those who have previous contracts with PITAHC one (1) year from the deadline of submission of quotation, if applicable	Yes ( )	No ( )	

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Name of Company

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Date