



BIDS AND AWARDS COMMITTEE
Resolution No. 2025-022

**DECLARE RESPONSIVENESS AND RECOMMEND TO AWARD THE
CONTRACT FOR THE PROCUREMENT OF SCHEDULED GENERAL
CLEANING (PREVENTIVE MAINTENANCE) OF AIRCONDITIONING
UNITS IN THE PITAHC BUILDING FOR CY 2025 WITH REFERENCE
NO. RFQ CO-25-003SVP**

WHEREAS, the Administrative Division (AD), as the End-User-Unit (EUU), requested the **PROCUREMENT OF SCHEDULED GENERAL CLEANING (PREVENTIVE MAINTENANCE) OF AIRCONDITIONING UNITS IN THE PITAHC BUILDING FOR CY 2025** with a total Approved Budget for the Contract (ABC) of **FIFTY-SIX THOUSAND SEVEN HUNDRED EIGHTY-ONE PESOS (PHP56,781.00)**, inclusive of all applicable taxes and other charges;

WHEREAS, on 21 February 2025, the Bids and Awards Committee (BAC) Secretariat certified its inclusion in the 2025 Annual Procurement Plan (APP);

WHEREAS, on 25 February 2025, the Finance Division certified that funds are available for the procurement of the project;

WHEREAS, on 03 March 2025, the BAC Secretariat received the approved Purchase Request No. 2025-02-0031 from the EUU;

WHEREAS, on 14 March 2025, the BAC Secretariat drafted the Request for Quotation (RFQ) for the project and sent it to the BAC for further review, comments, and approval;

WHEREAS, on 18 March 2025, receiving no objections after further review by the BAC and EUU, the BAC Secretariat sent the RFQ to the prospective bidders. In accordance with Annex "H" V(D)(8)(b.ii) of the Updated 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184), the BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, on 19 March 2025, the BAC Secretariat sent the RFQ to the prospective bidders identified by the EUU, namely, **FREEMEN ENTERPRISES, NESBA CORPORATION, ATLAS PRECISION ENVIRONMENT CORPORATION, GREEN AIR AIRCONDITIONING SERVICES, VINNO VENTURES SOLUTIONS OPC, EXPANDED-AIRE ENTERPRISES** and **CARESYSTEM TECHNOLOGY SOLUTION CO., INC.**;

WHEREAS, the five (5) bidders, **FREEMEN ENTERPRISES, NESBA CORPORATION, GREEN AIR AIRCONDITIONING SERVICES, VINNO VENTURES SOLUTIONS OPC, and EXPANDED-AIRE ENTERPRISES**, submitted their quotations through electronic mail within the prescribed deadline of submission, which was on 24 March 2025, 12:00 NN;

WHEREAS, after the deadline of submission and receipt of quotations, the BAC Secretariat routed the submitted quotations to Technical Working Group (TWG) for evaluation, eligibility, and verification, and to ascertain the documents requirements;

WHEREAS, on 28 March 2025, the TWG submitted its Evaluation Reports on the Legal/Eligibility, Technical and Financial Requirements of the project, and **FREEMEN ENTERPRISES, GREEN AIR AIRCONDITIONING SERVICES, VINNO VENTURES SOLUTIONS OPC, and EXPANDED-AIRE ENTERPRISES** were found to be **COMPLIANT** to all the eligibility, technical and financial requirements of the project. *(Please see Technical and Financial Evaluation Report of the TWG);*



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*Philippine Institute of Traditional and
Alternative Health Care*



WHEREAS, on 28 March 2025, the TWG submitted its Evaluation Reports on the Legal/Eligibility, Technical and Financial Requirements of the project, and **NESBA CORPORATION** was found to be **NON-COMPLIANT** to all the eligibility, technical and financial requirements of the project due to late submission of quotation submitted last 24 March 2025, 5:39PM which was beyond the prescribed deadline and price offer exceeded the ABC. *(Please see Technical and Financial Evaluation Report of the TWG);*

WHEREAS, on the same date, the BAC reviewed and confirmed the findings of the TWG. As there is no impending issue relative to the quotation of **GREEN AIR AIRCONDITIONING SERVICES**, the BAC declared it as the bidder with the **Lowest Calculated and Responsive Quotation (LCRQ)** for the above-mentioned project and proceeded to recommend the awarding of the contract.

RESOLUTION

NOW THEREFORE, in the view of the foregoing, the members of the Bids and Awards Committee, hereby **RESOLVE AS IT IS HEREBY RESOLVED**, to:

1. **Declare GREEN AIR AIRCONDITIONING SERVICES** as the bidder with the **Lowest Calculated and Responsive Quotation** for the **PROCUREMENT OF SCHEDULED GENERAL CLEANING (PREVENTIVE MAINTENANCE) OF AIRCONDITIONING UNITS IN THE PITAHC BUILDING FOR CY 2025** with Reference No. **RFQ CO-25-003SVP**, and
2. **Recommend** to the Head of the Procuring Entity the awarding of contract to **GREEN AIR AIRCONDITIONING SERVICES** for the **PROCUREMENT OF SCHEDULED GENERAL CLEANING (PREVENTIVE MAINTENANCE) OF AIRCONDITIONING UNITS IN THE PITAHC BUILDING FOR CY 2025** with total contract amount of **THIRTY-SEVEN THOUSAND PESOS (PHP37,000.00)**, inclusive of all applicable taxes and other charges.

Adopted this 31st day of March 2025 in Quezon City, Philippines.

ATTY. KEENTH N. ALMEÑE
Chairperson

DR. FROILAINNE A. DELA CRUZ
Vice Chairperson

MS. MA. OFELIA G. INFANTE
Member

MS. EMELINE ROSE R. MARIANO
Member

MS. SHEILA V. PATIÑO
Member

Approved by:

MA. TERESA C. INIGO, MD, FPCAM, CESE
Director General
HEAD OF PROCURING ENTITY