



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2025-020**

**DECLARE RESPONSIVENESS AND RECOMMEND TO AWARD THE
CONTRACT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY
OF VARIOUS GENERAL SERVICES SUPPLIES WITH REFERENCE NO.
RFP CO-25-002SVP**

WHEREAS, the Administrative Division (AD), as the End-User-Unit (EUU), requested the procurement of the **SUPPLY AND DELIVERY OF VARIOUS GENERAL SERVICES SUPPLIES** with a total Approved Budget for the Contract (ABC) of **FIFTY-SIX THOUSAND ONE HUNDRED TWENTY-FIVE PESOS (Php56,125.00)**, inclusive of all applicable taxes and other charges;

WHEREAS, on 18 February 2025, the Bids and Awards Committee (BAC) Secretariat certified its inclusion in the 2025 Annual Procurement Plan (APP);

WHEREAS, on 20 February 2025, the Finance Division certified that funds are available for the procurement of the project;

WHEREAS, on 21 February 2025, the BAC Secretariat received approved Purchase Request No. 25-02-0019 from the EUU;

WHEREAS, on 05 March 2025, the BAC Secretariat drafted the Request for Quotation (RFP) for the project and sent it to the BAC for further review, comments, and approval;

WHEREAS, on 10 March 2025, receiving no objections after further review by the BAC and EUU, the BAC Secretariat posted the RFP on the Philippine Government Electronic Procurement System (PhilGEPS) and PITAHC website, PITAHC's Facebook page and bulletin board in accordance with Annex "H" V(D)(8)(b.iii) of the Updated 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184). The posting was on active status on the PhilGEPS website on 11 March 2025;

WHEREAS, on 11 March 2025, the BAC Secretariat sent the RFP to the prospective suppliers identified by the EUU, namely, **RYRAH MERCHANDISING, ART JOHNLEY ENTERPRISES, INNOVALITE ELECTRICAL ENTERPRISE, and E.S.B. HOME REPAIR AND MAINTENANCE SERVICES**;

WHEREAS, lone bidder, **RYRAH MERCHANDISING** submitted its quotation through electronic mail within the prescribed deadline of submission, which was on 14 March 2025, 12:00 NN;

WHEREAS, after the deadline of submission and receipt of quotations, the BAC Secretariat routed the submitted quotation to Technical Working Group (TWG) for evaluation, eligibility, and verification, and ascertain documents requirements;

WHEREAS, on 21 March 2025, the TWG submitted its Evaluation Report on the Legal/Eligibility, Technical and Financial Requirements of the project, and **RYRAH MERCHANDISING** was found to be **compliant** to all the eligibility, technical and financial requirements of the project. (*Please see Technical and Financial Evaluation Report of the TWG*);

WHEREAS, on 24 March 2025, the BAC reviewed and confirmed the findings of the TWG. As there is no impending issue relative to the quotation of **RYRAH MERCHANDISING**, the BAC declared it as the bidder with the **Single Calculated and Responsive Quotation (SCRQ)** for the above-mentioned project and proceeded to recommend the awarding of the contract.




RESOLUTION

NOW THEREFORE, in the view of the foregoing, the members of the Bids and Awards Committee, hereby **RESOLVE AS IT IS HEREBY RESOLVED**, to:

1. **Declare RYRAH MERCHANDISING** as the bidder with the **Single Calculated and Responsive Quotation** for the **SUPPLY AND DELIVERY OF VARIOUS GENERAL SERVICES SUPPLIES** with Reference No. RFQ CO-25-002SVP, and
2. **Recommend** to the Head of the Procuring Entity the awarding of contract to **RYRAH MERCHANDISING** for the **SUPPLY AND DELIVERY OF VARIOUS GENERAL SERVICES SUPPLIES** with total contract amount of **THIRTY-FOUR THOUSAND FIVE HUNDRED SIXTY PESOS (PHP34,560.00)**, inclusive of all applicable government taxes and fees.


Adopted this 24th day of March 2025 in Quezon City, Philippines.


ATTY. KEENTH N. ALMEÑE
Chairperson

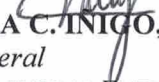

DR. FROILAINNE A. DELA CRUZ
Vice Chairperson


MS. MA. OFELIA G. INFANTE
Member


MS. EMELINE ROSE R. MARIANO
Member


MS. SHEILA V. PATIÑO
Member

Approved by:


MA. TERESA C. INIGO, MD, FPCAM, CESE
Director General
HEAD OF PROCURING ENTITY