



BIDS AND AWARDS COMMITTEE
Resolution No. 2025-021

**DECLARE RESPONSIVENESS AND RECOMMEND TO AWARD THE
CONTRACT FOR THE PROCUREMENT OF SECURITY SERVICES FOR
THE CAGAYAN VALLEY HERBAL PROCESSING PLANT WITH
REFERENCE NO. RFQ CO-25-005SVP**

WHEREAS, the Cagayan Valley Herbal Processing Plant (CVHPP), as the End-User-Unit (EUU), requested the **PROCUREMENT OF SECURITY SERVICES FOR THE CAGAYAN VALLEY HERBAL PROCESSING PLANT** with a total Approved Budget for the Contract (ABC) of **EIGHT HUNDRED EIGHTY-NINE THOUSAND THREE HUNDRED FIFTY-EIGHT PESOS AND NINETY CENTAVOS (PHP889,358.90)**, inclusive of all applicable taxes and other charges;

WHEREAS, on 17 February 2025, the Bids and Awards Committee (BAC) Secretariat certified its inclusion in the 2025 Annual Procurement Plan (APP);

WHEREAS, on 25 February 2025, the Finance Division certified that funds are available for the procurement of the project;

WHEREAS, on 03 March 2025, the BAC Secretariat received the approved Purchase Request No. 2025-02-003 from the EUU;

WHEREAS, on 13 March 2025, the BAC Secretariat drafted the Request for Quotation (RFQ) for the project and sent it to the BAC for further review, comments, and approval;

WHEREAS, on 14 March 2025, receiving no objections after further review by the BAC and EUU, the BAC Secretariat sent the RFQ to the prospective bidders. In accordance with Annex "H" V(D)(8)(b.ii) of the Updated 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184), the BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, on 15 March 2025, the BAC Secretariat sent the RFQ to the prospective bidders identified by the EUU, namely, **REGION SECURITY AND INVESTIGATION AGENCY, ITAWES SECURITY PROACTIVE, INC., MAZAN SECURITY AND INVESTIGATION AGENCY, and ARGUS SECURITY AND INVESTIGATION AGENCY**;

WHEREAS, the two (2) bidders, **REGION SECURITY AND INVESTIGATION AGENCY, and SUPERB SECURITY AND INVESTIGATION AGENCY, INC.**, submitted their quotations through electronic mail within the prescribed deadline of submission, which was on 19 March 2025, 12:00 NN;

WHEREAS, after the deadline of submission and receipt of quotations, the BAC Secretariat routed the submitted quotations to Technical Working Group (TWG) for evaluation, eligibility, and verification, and to ascertain the documents requirements;

WHEREAS, on 26 March 2025, the TWG submitted its Evaluation Reports on the Legal/Eligibility, Technical and Financial Requirements of the project, and **REGION SECURITY AND INVESTIGATION AGENCY, and SUPERB SECURITY AND INVESTIGATION AGENCY, INC.** were found to be **COMPLIANT** to all the eligibility, technical and financial requirements of the project. *(Please see Technical and Financial Evaluation Report of the TWG);*

WHEREAS, on the same date, the BAC reviewed and confirmed the findings of the TWG. As there is no impending issue relative to the quotation of **SUPERB SECURITY AND INVESTIGATION AGENCY**,



Republic of the Philippines
DEPARTMENT OF HEALTH
*Philippine Institute of Traditional and
Alternative Health Care*



INC., the BAC declared it as the bidder with the **Lowest Calculated and Responsive Quotation (LCRQ)** for the above-mentioned project and proceeded to recommend the awarding of the contract.

RESOLUTION

NOW THEREFORE, in the view of the foregoing, the members of the Bids and Awards Committee, hereby **RESOLVE AS IT IS HEREBY RESOLVED**, to:

1. **Declare SUPERB SECURITY AND INVESTIGATION AGENCY, INC.** as the bidder with the **Lowest Calculated and Responsive Quotation** for the **PROCUREMENT OF SECURITY SERVICES FOR THE CAGAYAN VALLEY HERBAL PROCESSING PLANT** with Reference No. RFQ CO-25-005SVP, and
2. **Recommend** to the Head of the Procuring Entity the awarding of contract to **SUPERB SECURITY AND INVESTIGATION AGENCY, INC.** for the **PROCUREMENT OF SECURITY SERVICES FOR THE CAGAYAN VALLEY HERBAL PROCESSING PLANT** with total contract amount of **EIGHT HUNDRED TWENTY-ONE THOUSAND FIVE HUNDRED NINETY-TWO PESOS (PHP821,592.00)**, inclusive of all applicable taxes and other charges.

Adopted this 21st day of March 2025 in Quezon City, Philippines.


ATTY. KEENTH N. ALMEÑE
Chairperson

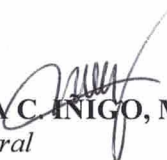

DR. FROILAINNE A. DELA CRUZ
Vice Chairperson


MS. MA. OFELIA G. INFANTE
Member


MS. EMELINE ROSE R. MARIANO
Member


MS. SHEILA V. PATIÑO
Member

Approved by:


MA. TERESA C. INIGO, MD, FPCAM, CESE
Director General
HEAD OF PROCURING ENTITY