

Republic of the Philippines DEPARTMENT OF HEALTH Philippine Institute of Traditional and Alternative Health Care



NOTICE OF AWARD

11 March 2025

MS. JOJIE R. VELINA
Authorized Representative
MOSTACO MARKETING
68A Lalaine Bennet Street, BF Resort Village, Talon II
Las Piñas City

Dear Ms. Velina:

After thorough and careful evaluation of the TWG to the PITAHC's Bids and Awards Committee re: PROCUREMENT OF COMMON-USE/JANITORIAL SUPPLIES with RFQ CO-25-001LOV, the Contract is hereby awarded to MOSTACO MARKETING for a total contract amount of ONE HUNDRED TWO THOUSAND TWO HUNDRED THIRTY-FOUR PESOS (PHP102,234.00), inclusive of all applicable taxes and other charges.

In this regard and in compliance with Section 39 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184, you are required to formally enter into a contract with us immediately after the successful posting of the required performance security in the any of the following prescribed form and amount:

	Form(s)	Amount (in PhP)
a)	Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b)	Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	or PhP5,111.70
c)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%) or PhP30,670.20

Payment of the Performance Security shall be made within ten (10) calendar days upon receipt of this notice.

Should you agree with the award of the contract, please sign at the space below for your conforme.

Please coordinate with Ms. Felinda S. Balazon, Property and Supply Officer II of Administrative Division at contact number 8282-5193/5194 local 303 for the execution of the contract.

Very truly yours,

MA. TERESA C. INIGO, MD, FPCAM, CESE

Director General

HEAD OF PROCURING ENTITY





Republic of the Philippines DEPARTMENT OF HEALTH Philippine Institute of Traditional and Alternative Health Care



CONFORME:

Date: 03/12/2025

NOTE: PITAHC strictly implements the "**No Gift Policy**" as defined in Section 2 (c) and prohibits any act in violation of Section 3 of Republic Act No. 3019: Anti-Graft and Corrupt Practices Act and Republic Act No. 6713: An Act Establishing a Code of Conduct and Ethical Standards for Public Officials and Employee.

Non-payment (directly or indirectly) any commission, amount, fee, or any form of consideration in relation to any procurement project or activity (REVISED OMNIBUS SWORN STATEMENT (GPPB Resolution No. 16-2020)

CC:

Ms. Emeline Rose R. Mariano Chief, Administrative Division