



Republic of the Philippines
DEPARTMENT OF HEALTH
*Philippine Institute of Traditional and
Alternative Health Care*



NOTICE OF AWARD

21 November 2024

MS. KAREN KEITH G. VIRAY

Authorized Representative

QUARTZ BUSINESS PRODUCTS CORPORATION

15F Capital House 9th Avenue corner 34th Street

Bonifacio Global City, Taguig City

Dear Ms. Viray:

After thorough and careful evaluation of the TWG to the PITAHC's Bids and Awards Committee re: **SUPPLY AND DELIVERY OF VARIOUS ICT EQUIPMENT FOR THE PHILIPPINE INSTITUTE OF TRADITIONAL AND ALTERNATIVE HEALTH CARE** with reference no. **CB 013-2024**, the Contract is hereby awarded to **QUARTZ BUSINESS PRODUCTS CORPORATION** for **LOT 1 – LAPTOP WITH BAG AND MICROSOFT OFFICE INSTALLED**, with a contract amount of **FIVE HUNDRED NINETY-TWO THOUSAND EIGHT HUNDRED SEVEN PESOS (PhP592,807.00)** inclusive of Value Added Tax and all applicable taxes.

In this regard and in compliance with Section 39 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184, you are required to formally enter into a contract with us immediately after the successful posting of the required performance security in the any of the following prescribed form and amount:

Form(s)	Amount (in PhP)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%) or PhP29,640.35
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%) or PhP177,842.10

Payment of the Performance Security shall be made within ten (10) calendar days upon receipt of this notice.

Should you agree with the award of the contract, please sign at the space below for your conforme.

Please coordinate with Mr. Jose Jake Padilla, Information Systems Analyst II of the Management Services Division at contact number 8282-5193/5194 local 327 for the execution of the contract.

Very truly yours,


MA. TERESA C. INIGO, MD, FPCAM, CESE
Director General
HEAD OF PROCURING ENTITY



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Copy furnished:
Dr. Froilaine A. Dela Cruz
Chief, Management Services Division

CONFORME: *Karen K. Virang*
Date: 11/29/2024

NOTE: PITAHC strictly implements the "No Gift Policy" as defined in Section 2 (c) and prohibits any act in violation of Section 3 of Republic Act No. 3019: Anti-Graft and Corrupt Practices Act and Republic Act No. 6713: An Act Establishing a Code of Conduct and Ethical Standards for Public Officials and Employee.

Non-payment (directly or indirectly) any commission, amount, fee, or any form of consideration in relation to any procurement project or activity (REVISED OMNIBUS SWORN STATEMENT (GPPB Resolution No. 16-2020))