



REQUEST FOR PROPOSAL

Date: 26 November 2024

Reference: **RFP CO-24-053SVP**

1. The **Philippine Institute of Traditional and Alternative Health Care (PITAHC)** through its **Bids and Awards Committee (BAC)** invites interested bidders to submit a proposal for the procurement of the items stated below with the total Approved Budget for the Contract (ABC) amounting to **Three Hundred Fifty Thousand Pesos (PhP350,000.00) inclusive of all costs, applicable taxes and service charges:**

2.

PITAHC 2024 APP Ref	PR Number	Item Description
5020700000	THPP 24-09-0119	CONSTRUCTION OF GREENHOUSE UNDER RESEARCH STUDY OF ULASIMANG BATO OF PITAHC THPPMP <i>(See Terms and Conditions for detailed requirements)</i>

3. Procurement shall be conducted through Small Value Procurement under Section 53.9 - Negotiated Procurement as prescribed under Rule XVI- Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the “*Government Procurement Reform Act*”.
4. The proposal must be duly signed by the bidder and must be submitted to the BAC Secretariat, PITAHC Building, Matapang St., East Avenue Medical Center Compound, Barangay Central, Quezon City or sent thru fax at (02) 8376-3067 or email at bac@pitahc.gov.ph. The proposal shall be received until **2 December 2024, 12:00NN**.
5. The bidder must **submit a copy** of the following documents, **together with the proposal**, to ensure that the said bidder is technically, legally and financially capable to undertake the proposed project:
- a. Valid and current Mayor’s/Business Permit 2024
 - b. Notarized Omnibus Sworn Statement by the prospective bidder in the new prescribed form as per GPPB Resolution No. 16-2020, **attached document** showing proof of authorization (e.g., duly **notarized Secretary’s Certificate**, Board/Partnership Resolution, or **Special Power of Attorney**, whichever is applicable
 - c. PHILGEPS Registration Number *(to be indicated in the Price Proposal Form)*
 - d. Latest Income/Business Tax Returns FY 2023
 - e. Philippine Contractors Accreditation Board (PCAB) License
6. PITAHC reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. PITAHC further reserves the right to reject all proposals, or declare a failure of small value procurement, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability to the affected bidder or bidders in accordance with R.A. No. 9184 and its Implementing Rules and Regulations.
7. For any clarification, you may contact Mr. **Rodelio D. Mendez Jr.** at telephone no. (02) 8282-8194 loc 542.

Sgd.
ATTY. KEENTH N. ALMEÑE
Chairperson, PITAHC BAC



OTHER TERMS AND CONDITIONS

1. Bidders shall provide the **correct and accurate information** required in this form.
2. Delivery Schedule:

Construction to start within 15 days from receipt of Notice to Proceed (NTP)

Construction to complete within 3 weeks from start of service
3. Delivery Site: **PITAHC Tacloban Herbal Pharmaceutical Processing and Manufacturing Plant, Barangay 93 Bagacay, Tacloban City.**
4. Payment Term:

1st Tranche : **15% payment of the total contract cost to cover mobilization (subject for deduction of 10% retention money)**

2nd Tranche : **50% payment of the total contract cost (subject for deduction of 10% retention money)**

3rd Tranche : **35% payment of the total contract cost (subject for deduction of 10% retention money)**
5. Price proposal must be valid for a period of **thirty (30) calendar days** from the date of submission.
6. Price proposal to be denominated in **Philippine Peso (PhP)**, include all taxes and duties and/or levies payable.
7. Proposals exceeding the ABC shall be automatically rejected.
8. As part of the submission aside from Item No. 5 of the RFP and the Price Proposal Form, **bidder shall submit a Certificate of Satisfactory Completion/Performance for those who have previous contracts with PITAHC**, if applicable.
9. The **award of contract** shall be made to the single or lowest calculated and responsive proposal, which complied with the minimum technical specifications and other terms and conditions stated herein.
10. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or any of his/her duly authorized representative/s.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods and services not delivered within the prescribed delivery period shall be imposed per day of delay. PITAHC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open.



PRICE PROPOSAL FORM

Date: _____

The Bids and Awards Committee

PITAHC Building, Matapang Street, East Avenue Medical Center Compound,
Barangay Central Quezon City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/we submit our proposal for
the item as follows:

Item Description	Total Price (Exclusive of all costs, applicable taxes, and service charges:)	Total Price (Inclusive of all costs, applicable taxes, and service charges)
CONSTRUCTION OF GREENHOUSE UNDER RESEARCH STUDY OF ULASIMANG BATO OF PITAHC THPPMP		

Amount in Words:_____

The above-quoted price is inclusive of **all costs** and applicable taxes.

Very truly yours,

Signature : _____

Printed Name : _____

Date : _____

Company Name : _____

Contact Number : _____

PHILGEPS Registration Number: _____



TERMS AND CONDITIONS COMPLIANCE

Terms and Conditions	Compliance to Terms and Conditions / Technical Specifications (Check the corresponding box)		
	Compliant	Non-Compliant	Remarks: (Counter Specs Offer)
CONSTRUCTION OF GREENHOUSE UNDER RESEARCH STUDY OF ULASIMANG BATO OF PITAHC THPPMP	Yes ()	No ()	
ONE (1) LOT	Yes ()	No ()	
. CLEARING AND GRUBBING	Yes ()	No ()	
a. Measuring the total area ad marking of boundaries.	Yes ()	No ()	
b. Clearing the weeds or other plant; and cutting the trees or shrubs.	Yes ()	No ()	
c. Grubbing of stone, underbrush and roots.	Yes ()	No ()	
2. CONCRETE WORKS	Yes ()	No ()	
a. Compact the sand and level the area.	Yes ()	No ()	
b. Installation of formwork and rebar using steel.	Yes ()	No ()	
c. Mixing of water, sand and cement.	Yes ()	No ()	
d. Concrete palcement.	Yes ()	No ()	
e. Screed and level the concrete surface.	Yes ()	No ()	
3. Steel Pipe Structure & Net Installation	Yes ()	No ()	
a. Cutting and shaping of pipe	Yes ()	No ()	
b. Fitting and assemble of pipe.	Yes ()	No ()	
c. Welding and install bolt connection.	Yes ()	No ()	
d. Sewing and connecting superline net.	Yes ()	No ()	
e. Installation of UV Film.	Yes ()	No ()	
4. Installation of Micro Sprinkler Irrigation system	Yes ()	No ()	
5. Paint Works	Yes ()	No ()	
DELIVERY SCHEDULE:	Yes ()	No ()	



Construction to start within 15 days from receipt of Notice to Proceed (NTP)	Yes ()	No ()	
Construction to complete within 3 weeks from start of service	Yes ()	No ()	
DELIVERY SITE: PITAHC Tacloban Herbal Pharmaceutical Processing and Manufacturing Plant, Barangay 93 Bagacay, Tacloban City	Yes ()	No ()	
TERMS OF PAYMENT 1st Tranche : 15% payment of the total contract cost to cover mobilization (subject for deduction of 10% retention money) Upon signing of Contract of Agreements	Yes () Yes ()	No () No ()	
2nd Tranche : 50% payment of the total contract cost (subject for deduction of 10% retention money) Must have reached 80% of complete/physically accomplished with the submission of the following : a. Billing Statement b. Progress/Accomplishment Report c. Statement of Work Accomplished d. Progress Photos e. Narrative Report	Yes () Yes () Yes () Yes () Yes ()	No () No () No () No () No ()	
3rd Tranche : (final progress billing) 35% payment of the total contract cost (subject for deduction of 10% retention money) Must have reached 100% of complete/physically accomplished with the submission of the following : a. Billing Statement b. Contractor's Accomplishment Report	Yes () Yes () Yes ()	No () No () No ()	



c. Statement of Work Accomplished	Yes () Yes ()	No () No ()	
d. Progress Photos	Yes ()	No ()	
e. Narrative Report			
f. Certificate of Completion, Inspection and Acceptance	Yes ()	No ()	
Release of Retention Money: Two (2) months from the liability period and/or from the date of final acceptance and without damage/defect of completed work	Yes ()	No ()	
<ul style="list-style-type: none">As part of the submission aside from Item No. 5 of the RFP and the Price Proposal Form, bidder shall submit a Certificate of Satisfactory Completion/Performance for those who have previous contracts with PITAHC, if applicable.	Yes ()	No ()	N/A ()

Conforme:

Name of the Authorized Representative
And signature

Name of Company

Date



BILL OF QUANTITIES

MATERIALS DESCRIPTION	QYT	UNIT	PRICE	TOTAL
I. Clearing and Grubbing 100sqm				
Clearing and Grubbing	100	sq. m		
II. Concrete Works 8.80 cum.				
Materials				
Cement	75	bags		
Sand	5.0	cum.		
Gravel	8.80	cum.		
#10mm ϕ x 6.0m	48	pcs.		
Labor				
Construction Engineer	1	4 days		
Construction Foreman	1	4 days		
Mason	2	4 days		
Laborer	5	4 days		
Materials and Labor				
Indirect Cost				
Total Cost				
III. Steel Pipe Structure and Net Installation				
Materials				
1” ϕ G.I Pipe #20	16	pcs.		
3/4” ϕ G.I Pipe #20	40	pcs		
1” ϕ G.I Pipe Structural base 1” ϕ x 1.50m	18	pcs.		
1/2” ϕ G.I Pipe #20	3	pcs		
Welding Rod	2	kls.		
1/2” x 3” bolts	36	pcs		
UV Treated P.E. Film 0.006 x 3.5m	30	meters		
Superline Net 24 x 24 mesh x 3.6	1	roll		



Shade Net Tensioner 3mm Black PP Cord 3mm	2	cls.		
Straw Shading Net 40% shade x 3.5	18	meters		
House Band Strap 1cm	160	meters		
Spring Clip 1” x 3/4” Alloyed Steel Wire	150	pcs.		
Sewing Thread	200	meters		
Sliding Door Double Roller 3m	1	set		
Shading Net Clip	136	pcs.		
Tex Screw 1” x 3/8”	250	pcs		
Locking Profile w/ Zigzag Wire	20	pcs.		
Zigzag Lock 2m	32	pcs.		
Labor				
Construction Engineer	1	8 days		
Construction Foreman	1	8 days		
Skilled Welder	2	8 days		
Laborer	2	8 days		
Materials and Labor				
Indirect Cost				
Total Cost				
IV. Micro Sprinkler Irrigation System				
Micro Sprinkler Irrigation System	1	lot		
V. Painting Works				
Materials				
Epoxy Primer	2	liters		
Paint Thinner	2	bottles		
Paint Brush	2	pcs.		
Labor				
Construction Foreman	1	2 days		
Labors	2	2 days		
Materials and Labor				



Indirect Cost	
Total Cost	

SUMMARY				
I. Clearing and Grubbing	25	cum	Lump sum	
II. Concrete Works	8.80	cum	10,805.39	
III. Steel Pipe Structure and Net Installation	1	lot	Lump sum	
IV. Micro Sprinkler Irrigation System	1	lot	Lump sum	
V. Paint Works	1	lot	Lump sum	
Total Project Cost				

Conforme:

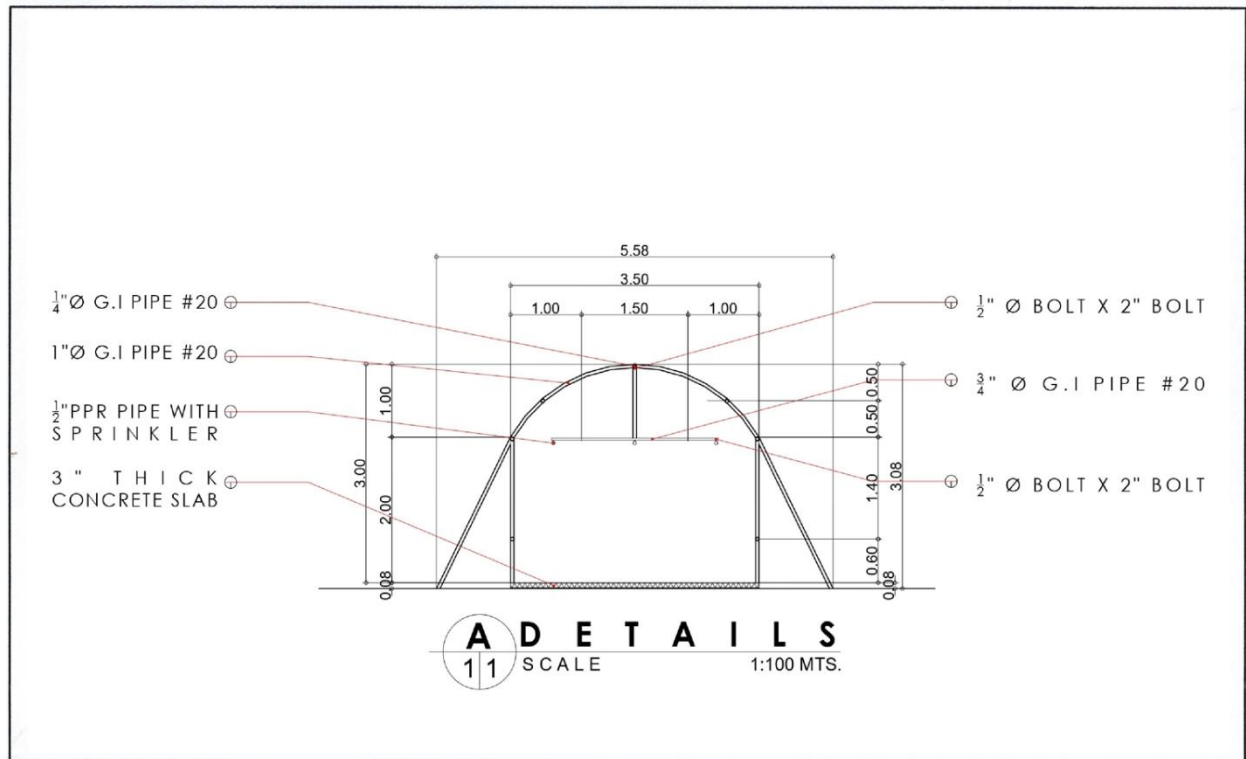
Name of the Authorized Representative
And signature

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Name of Company Date





PLAN AND DESIGN LAY-OUT



Conforme:

Name of the Authorized Representative
And signature

Name of Company Date



PLAN AND DESIGN LAY-OUT



Conforme:

Name of the Authorized Representative
And signature

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Name of Company Date