



Republic of the Philippines  
**DEPARTMENT OF HEALTH**  
*Philippine Institute of Traditional and  
Alternative Health Care*



## INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF VARIOUS ICT EQUIPMENT FOR THE PHILIPPINE INSTITUTE OF TRADITIONAL AND ALTERNATIVE HEALTH CARE

1. The Philippine Institute of Traditional and Alternative Health Care (PITAHC), through the **2024 Corporate Operating Budget (COB)** intends to apply the sum of **ONE MILLION THREE HUNDRED TWENTY-SEVEN THOUSAND SIX HUNDRED FIFTY-ONE PESOS AND 43/100 CENTAVOS (PHP1,327,651.43)**, being the ABC to payments under the contract for the **SUPPLY AND DELIVERY OF VARIOUS ICT EQUIPMENT FOR THE PHILIPPINE INSTITUTE OF TRADITIONAL AND ALTERNATIVE HEALTH CARE** with Reference No. **CB 013-2024**.

Lot No.	Description	Quantity	UOM	ABC per Lot (in PhP)
1	Laptop with Bag and Microsoft Office Installed	17	Unit	840,270.22
2	End-Point Protection 100 Licenses for 1 year	100	License	350,000.00
3	3-in-1 Colored Printer, Scanner, and Photocopier for SAD	1	Piece	32,125.70
4	Internet Switch	2	Piece	73,241.22
5	High-Speed Scanner	1	Piece	32,014.29
<b>Total</b>				<b>1,327,651.43</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *PITAHC* now invites bids for the above Procurement Project. Delivery of the Goods is required **BASED ON** Section VI: Schedule of Requirements. Bidders should have completed, within *three (3) years from the date of submission and receipt of bids, a contract similar to the Project*. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *PITAHC* and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM, Mondays to Fridays** except during weekend and declared Holidays and suspension of work.
5. A complete set of Bidding Documents may be acquired by interested Bidders upon payment of the non-refundable fee for the Bidding Documents through:
  - a) Cashier Section, 1st Floor, PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City; or
  - b) LAND BANK OF THE PHILIPPINES
  - c)

Current Account Name: **PHILIPPINE INSTITUTE OF TRADITIONAL AND ALTERNATIVE HEALTH CARE**

Account No. : **1872-1035-18**

Upon deposit, the bidders must submit the scanned copy of the deposit slip to [bac@pitahc.gov.ph](mailto:bac@pitahc.gov.ph) and [finance@pitahc.gov.ph](mailto:finance@pitahc.gov.ph).

Payment of the non-refundable fee for the Bidding Documents is in pursuant to the latest Guidelines issued by the GPPB, in the following amount depending on the lot(s) intended to be bid:

Lot	Description	ABC per Lot (in PhP)	Non-Refundable Fee per Lot (in PhP)
<b>1</b>	Laptop with Bag and Microsoft Office Installed	<b>840,270.22</b>	1,000.00
<b>2</b>	End-Point Protection 100 Licenses for 1 year	<b>350,000.00</b>	500.00
<b>3</b>	3-in-1 Colored Printer, Scanner, and Photocopier for SAD	<b>32,125.70</b>	250.00
<b>4</b>	Internet Switch	<b>73,241.22</b>	250.00
<b>5</b>	High-Speed Scanner	<b>32,014.29</b>	250.00
Combined Lots with total ABCs		<b>More than 1M</b>	<b>5,000.00</b>

6. The *PITAHC* will hold a Pre-Bid Conference<sup>1</sup> on **15 October 2024 10:00 AM** through our office address: **PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City** and/or through **Zoom teleconferencing**, which shall be open only to those prospective bidders who coordinated and confirmed their attendance to participate to the said Conference.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below and/or online or electronic submission as indicated below on or before **29 October 2024, 9:00 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **29 October 2024, 10:00AM** at the given address below and/or via *Zoom Teleconferencing*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. PITAHC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
  
**MR. RODELIO D. MENDEZ JR.**  
*Head, BAC Secretariat*  
PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City  
Telephone No.: (+632) 376-3067/376-3068 local 320, Facsimile No.: (+632) 376-3067  
E-mail: bac@pitahe.gov.ph
12. You may visit the following websites:

For downloading of Bidding Documents: <https://pitahe.gov.ph/category/invitation-to-bid/>

For online bid submission: bac@pitahe.gov.ph

04 October 2024

  
**ATTY. KEENTH N. ALMEÑA**  
BAC Chairperson 