



REQUEST FOR PROPOSAL

Date: 12 September 2024

Reference: **RFP CO-24-040SVP**

1. The **Philippine Institute of Traditional and Alternative Health Care (PITAHC)** through its **Bids and Awards Committee (BAC)** invites interested bidders to submit a proposal for the procurement of the items stated below with the total Approved Budget for the Contract (ABC) amounting to **Eight Hundred Ninety-Nine Thousand Seven Hundred Thirty-Six Pesos and 99/100 centavos (PhP899,736.99)** inclusive of all costs, applicable taxes and service charges:

2.

PITAHC 2024 APP Ref	PR Number	Item Description
5021304001	THPP 24-06-067	MAJOR REPAIRS OF ROOFING AND CEILING OF THPP BUILDINGS (PRODUCTION, ADMINISTRATIVE, AND WAREHOUSE II BUILDINGS; AIRCONDITIONING HOUSING; AND NURSERY HOUSING) <i>(See Terms and Conditions for detailed requirements)</i>

3. Procurement shall be conducted through Small Value Procurement under Section 53.9 - Negotiated Procurement as prescribed under Rule XVI- Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the “*Government Procurement Reform Act*”.
4. The proposal must be duly signed by the bidder and must be submitted to the BAC Secretariat, PITAHC Building, Matapang St., East Avenue Medical Center Compound, Barangay Central, Quezon City or sent thru fax at (02) 8376-3067 or email at bac@pitahc.gov.ph. The proposal shall be received until **18 September 2024, 12:00NN**.
5. The bidder must **submit a copy** of the following documents, **together with the proposal**, to ensure that the said bidder is technically, legally and financially capable to undertake the proposed project:
- a. Valid and current Mayor’s/Business Permit 2024
 - b. Notarized Omnibus Sworn Statement by the prospective bidder in the new prescribed form as per GPPB Resolution No. 16-2020
 - c. PHILGEPS Registration Number *(to be indicated in the Price Proposal Form)*
 - d. Latest Income/Business Tax Returns FY 2023
 - e. Philippine Contractors Accreditation Board (PCAB) License
6. PITAHC reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. PITAHC further reserves the right to reject all proposals, or declare a failure of small value procurement, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability to the affected bidder or bidders in accordance with R.A. No. 9184 and its Implementing Rules and Regulations.
7. For any clarification, you may contact Mr. **Rodelio D. Mendez Jr.** at telephone no. (02) 8282-8194 loc 542.

Sgd.
ATTY. KEENTH N. ALMEÑE
Chairperson, PITAHC BAC



OTHER TERMS AND CONDITIONS

1. Bidders shall provide the **correct and accurate information** required in this form.
2. Delivery Schedule:

Repair works to start within fifteen (15) calendar days upon receipt of Notice to Proceed

Repair works to be completed within forty (40) calendar days from the start of service
3. Delivery Site: **PITAHC Tacloban Herbal Pharmaceutical Processing and Manufacturing Plant, Barangay 93 Bagacay, Tacloban City.**
4. Payment Term:

1st Tranche : **15% payment of the total contract cost to cover mobilization (subject for deduction of 10% retention money)**

2nd Tranche : **50% payment of the total contract cost (subject for deduction of 10% retention money)**

3rd Tranche : **35% payment of the total contract cost (subject for deduction of 10% retention money)**
5. Price proposal must be valid for a period of **thirty (30) calendar days** from the date of submission.
6. Price proposal to be denominated in **Philippine Peso (PhP)**, include all taxes and duties and/or levies payable.
7. Proposals exceeding the ABC shall be automatically rejected.
8. As part of the submission aside from Item No. 5 of the RFP and the Price Proposal Form, **bidder shall submit a Certificate of Satisfactory Completion/Performance for those who have previous contracts with PITAHC**, if applicable.
9. The **award of contract** shall be made to the single or lowest calculated and responsive proposal, which complied with the minimum technical specifications and other terms and conditions stated herein.
10. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or any of his/her duly authorized representative/s.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods and services not delivered within the prescribed delivery period shall be imposed per day of delay. PITAHC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open.



PRICE PROPOSAL FORM

Date: _____

The Bids and Awards Committee
PITAHC Building, Matapang Street, East Avenue Medical Center Compound,
Barangay Central Quezon City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/we submit our proposal for the item as follows:

Item Description	Total Price (Exclusive of all costs, applicable taxes, and service charges:)	Total Price (Inclusive of all costs, applicable taxes, and service charges)
MAJOR REPAIRS OF ROOFING AND CEILING OF THPP BUILDINGS (PRODUCTION, ADMINISTRATIVE, AND WAREHOUSE II BUILDINGS; AIRCONDITIONING HOUSING; AND NURSERY HOUSING)		

Amount in Words:_____

The above-quoted price is inclusive of **all costs** and applicable taxes.

Very truly yours,

Signature : _____

Printed Name : _____

Date : _____

Company Name : _____

Contact Number : _____

PHILGEPS Registration Number: _____



TERMS AND CONDITIONS COMPLIANCE

Terms and Conditions	Compliance to Terms and Conditions / Technical Specifications (Check the corresponding box)		
	Compliant	Non-Compliant	Remarks: (Counter Specs Offer)
MAJOR REPAIRS OF ROOFING AND CEILING OF THPP BUILDINGS (PRODUCTION, ADMINISTRATIVE, AND WAREHOUSE II BUILDINGS; AIRCONDITIONING HOUSING; AND NURSERY HOUSING) ONE (1) LOT	Yes () Yes ()	No () No ()	
SCOPE OF WORK:			
A. Production Building			
1. Installation of Project Billboard/Signboard	Yes ()	No ()	
2. Occupational Safety and Health Program	Yes ()	No ()	
3. Removal of Deteriorated Roof and Ceiling	Yes ()	No ()	
4. Replacement of Roofing and Ceiling	Yes ()	No ()	
5. Installation of CHB Wall	Yes ()	No ()	
B. Administrative Building	Yes ()	No ()	
1. Removal of Deteriorated Roof	Yes ()	No ()	
2. Replacement of Roofing	Yes ()	No ()	
C. Warehouse II	Yes ()	No ()	
1. Removal of Deteriorated Roof	Yes ()	No ()	
2. Replacement of Roofing	Yes ()	No ()	
D. Airduct Area	Yes ()	No ()	
1. Removal of Deteriorated Roof	Yes ()	No ()	
2. Replacement of Roofing	Yes ()	No ()	
E. Plant Nursery Housing	Yes ()	No ()	
1. Removal of Deteriorated Roof	Yes ()	No ()	
2. Replacement of Roofing	Yes ()	No ()	



DELIVERY SCHEDULE 1.) Repair works to start within fifteen (15) calendar days from receipt of NTP 2.) Repair works to complete within forty (40) calendar days from start of service.	Yes () Yes ()	No () No ()	
DELIVERY SITE: PITAHC Tacloban Herbal Pharmaceutical Processing and Manufacturing Plant, Barangay 93 Bagacay, Tacloban City	Yes ()	No ()	
TERMS OF PAYMENT 1st Tranche : 15% payment of the total contract cost to cover mobilization (subject for deduction of 10% retention money) Upon signing of Contract of Agreements	Yes () Yes ()	No () No ()	
2nd Tranche : 50% payment of the total contract cost (subject for deduction of 10% retention money) Must have reached 80% of complete/physically accomplished with the submission of the following : a. Billing Statement b. Progress/Accomplishment Report c. Statement of Work Accomplished d. Progress Photos e. Narrative Report	Yes () Yes () Yes () Yes () Yes ()	No () No () No () No () No ()	
3rd Tranche : (final progress billing) 35% payment of the total contract cost (subject for deduction of 10% retention money) Must have reached 80% of complete/physically accomplished with the submission of the following : a. Billing Statement b. Contractor's Accomplishment Report c. Statement of Work Accomplished d. Progress Photos e. Narrative Report f. Certificate of Completion, Inspection and Acceptance	Yes () Yes () Yes () Yes () Yes () Yes ()	No () No () No () No () No () No ()	



Release of Retention Money: Two (2) from the liability period and/or from the date of final acceptance and without damage/defect of completed work	Yes ()	No ()	
<ul style="list-style-type: none">As part of the submission aside from Item No. 5 of the RFP and the Price Proposal Form, bidder shall submit a Certificate of Satisfactory Completion/Performance for those who have previous contracts with PITAHC, if applicable.	Yes ()	No ()	N/A ()

Conforme:

Name of the Authorized Representative
And signature

Name of Company

Date



BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
A.			REPLACEMENT OF ROOFING AT PRODUCTION BUILDING			
1	1.00	Each	Project Billboard/Signboard			
			No. of Person/s	Labor:		
	2.00	hrs.	1	Construction Foreman		
	2.00	hrs.	1	Skilled Worker		
	2.00	hrs.	2	Unskilled Laborer		
				Sub-Total Cost		
				Equipment:		
				Sub-Total Cost		
				Material:		
	1.00	pc		4' x 8' Tarpaulin		
	1.00	pc.		Plywood, Ordinary (0.0125m x 1.4m x 2.22m)		
	42.00	bd.ft.		Lumber, Coco		
	0.42	kg		Common Nails Assorted		
				Sub-Total Cost		
				Direct Cost		
				Overhead/contingencies/Miscellaneous (12% of DC)		
				Contractor's profit ((8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

Name of the Authorized Representative
And signature

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Name of Company Date



BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
A - 2	1.00	L.S.	Occupational Safety and Health Program			
			No. of Person/s	Labor:		
	20.00	M-days	1	Safety Officer		
				Sub-Total Cost		
				Equipment:		
				Sub-Total Cost		
				Material:		
	20.00	M-days		Safety Shoes		
	20.00	M-days		Safety Gloves		
	20.00	M-days		Safety Helmet		
	20.00	M-days		Eye Goggles		
				Sub-Total Cost		
				Direct Cost		
				NOT APPLICABLE		
				Contractor's profit ((8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

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And signature

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Name of Company Date



BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
A - 3	1.00	LS	REMOVAL OF EXISTING ROOF			
			No. of Person/s	Labor:		
	16.00	hrs.	1	Construction Foreman		
	16.00	hrs.	4	Unskilled Laborer		
				Sub-Total Cost		
				Equipment:		
				Minor Tools (10% of Labor Cost)		
				Material:		
				Sub-Total Cost		
				Direct Cost		
				Overhead/contingencies/Miscellaneous (12% of DC)		
				Contractor's profit((8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

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And signature

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BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
A - 4	1.00	LS	REPLACEMENT OF EXISTING ROOF PRODUCTION BUILDING			
			No. of Person/s	Labor:		
	40.00	hrs.	1	Construction Foreman		
	40.00	hrs.	2	Skilled Laborer		
	40.00	hrs.	4	Unskilled Laborer		
				Sub-Total Cost		
				Equipment:		
				Minor Tools, 10% of labor Cost		
				Sub-Total Cost		
				Material:		
	483	LM		Long Span Colored Roof Panels .5 thick		
	48.8	LM		Ridge roll .5 thick		
	1	LOT		Accessories(Screws/Rivets/Sealant)		
				Sub-Total Cost		
				Direct Cost		
				Overhead/contingencies/Miscellaneous (12% of DC)		
				Contractor's profit((8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

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And signature

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Name of Company Date



BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
A - 5			INSTALLATION OF CHB WALL IN THE PRODUCTION BUILDING			
			Reinforcing Steel (Deformed)-, Grade 33 10MM			
			No. of Person/s	Labor:		
	12.00	hrs.	1	Construction Foreman		
	12.00	hrs.	1	Skilled Laborer		
	12.00	hrs.	4	Unskilled Laborer		
				Sub-Total Cost		
				Equipment:		
	2	HRS		Rebar Cutter		
	2	HRS		Rebar Bender		
				Minor Tools, 10% of labor Cost		
				Sub-Total Cost		
				Material:		
	37.02	KG		RSB Deformed Grade 33 10MM		
	1	KG		GI Tie wire #16		
	85	PCS		Concrete Hallow Block 4"		
	5	bags		Masonry Cement		
	0.8	cu.m.		Sand		
				Sub-Total Cost		
				Direct Cost		
				Overhead/contingencies/Miscellaneous (12% of DC)		
				Contractor's profit(8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

Name of the Authorized Representative
And signature

Name of Company Date



BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
B.	1.00	LS	REPLACEMENT OF EXISTING ROOF ADMINISTRATIVE BUILDING			
			No. of Person/s	Labor:		
	40.00	hrs.	1	Construction Foreman		
	40.00	hrs.	2	Skilled Laborer		
	40.00	hrs.	4	Unskilled Laborer		
				Sub-Total Cost		
				Equipment:		
				Minor Tools, 10% of labor Cost		
				Sub-Total Cost		
				Material:		
	202	LM		Long Span Colored Roof Panels .5 thick		
	41.48	LM		Ridge roll .5 thick		
	1	LOT		Accessories (Screws/Rivets/Sealant)		
				Sub-Total Cost		
				Direct Cost		
				Overhead/contingencies/Miscellaneous (12% of DC)		
				Contractor's profit((8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

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BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
C.	1.00	LS	REPLACEMENT OF EXISTING ROOF WAREHOUSE II			
			No. of Person/s	Labor:		
	24.00	hrs.	1	Construction Foreman		
	24.00	hrs.	2	Skilled Laborer		
	24.00	hrs.	4	Unskilled Laborer		
				Sub-Total Cost		
				Equipment:		
				Minor Tools, 10% of labor Cost		
				Sub-Total Cost		
				Material:		
	129	LM		Long Span Colored Roof Panels .5 thick		
	17	LM		Ridge roll .5 thick		
	1	LOT		Accessories(Screws/Rivets/Sealant)		
				Sub-Total Cost		
				Direct Cost		
				Overhead/contingencies/Miscellaneous (12% of DC)		
				Contractor's profit((8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

Name of the Authorized Representative
And signature

Name of Company Date



BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
D.	1.00	LS	REPLACEMENT OF EXISTING ROOF AIRDUCT AREA			
			No. of Person/s	Labor:		
	24.00	hrs.	1	Construction Foreman		
	24.00	hrs.	2	Skilled Laborer		
	24.00	hrs.	4	Unskilled Laborer		
				Sub-Total Cost		
				Equipment:		
				Minor Tools, 10% of labor Cost		
				Sub-Total Cost		
				Material:		
	24	LM		Long Span Colored Roof Panels .5 thick		
	3	PCS		Plain G.I. Sheet .5mm thick		
	1	LOT		Accessories (Screws/Rivets/Sealant)		
				Sub-Total Cost		
				Direct Cost		
				Overhead/contingencies/Miscellaneous (12% of DC)		
				Contractor's profit((8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

Name of the Authorized Representative
And signature

Name of Company Date



BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
E.	1.00	LS	REPLACEMENT OF EXISTING ROOF NURSERY HOUSING			
			No. of Person/s	Labor:		
	48.00	hrs.	1	Construction Foreman		
	48.00	hrs.	2	Skilled Laborer		
	48.00	hrs.	4	Unskilled Laborer		
				Sub-Total Cost		
				Equipment:		
				Minor Tools, 10% of labor Cost		
				Sub-Total Cost		
				Material:		
		50.4	LM	Pre-Painted Roof Green .5mm Long Span		
		300	Pcs	Teck screw		
		3	Pcs	Ridge Roll 0.40mm		
		4	Pcs	Sealant Clear		
		10	Kg	Welding Rod		
		17	Pcs	C-Purlins 2"X4"X1.5mm		
		8	Pcs	Angle Bar 1-1/2x1-1/2x5mm		
		3	Pcs	Angle Bar 1"X1"X4mm		
		11	Pcs	Hardie Senepa 1/2x10"X8'		
		8	Pcs	End Flashing 18"		
		3	Gal	Red Oxide Primer		
		3	Gal	Lacquer Thinner		
		2	Pcs	Baby Roller 4"		
		4	Pcs	Paint Brush 3"		
				Sub-Total Cost		
				Direct Cost		
				Overhead/contingencies/Miscellaneous (12% of DC)		
				Contractor's profit ((8% of DC)		
				VAT (DC + OCM + CP)* 7%		
				Indirect Cost		
				TOTAL COST FOR THIS ITEM		

Conforme:

Name of the Authorized Representative
And signature

Name of Company Date



TOTAL BILL OF QUANTITIES

Item No.	QTY	UNIT	ITEM SPECIFICATION		UNIT COST	TOTAL PRICE
				TOTAL DIRECT COST		
				Total Overhead/contingencies/Miscellaneous		
				Total Contractor's profit		
				Total VAT		
				TOTAL INDIRECT COST		
				TOTAL PROJECT COST		

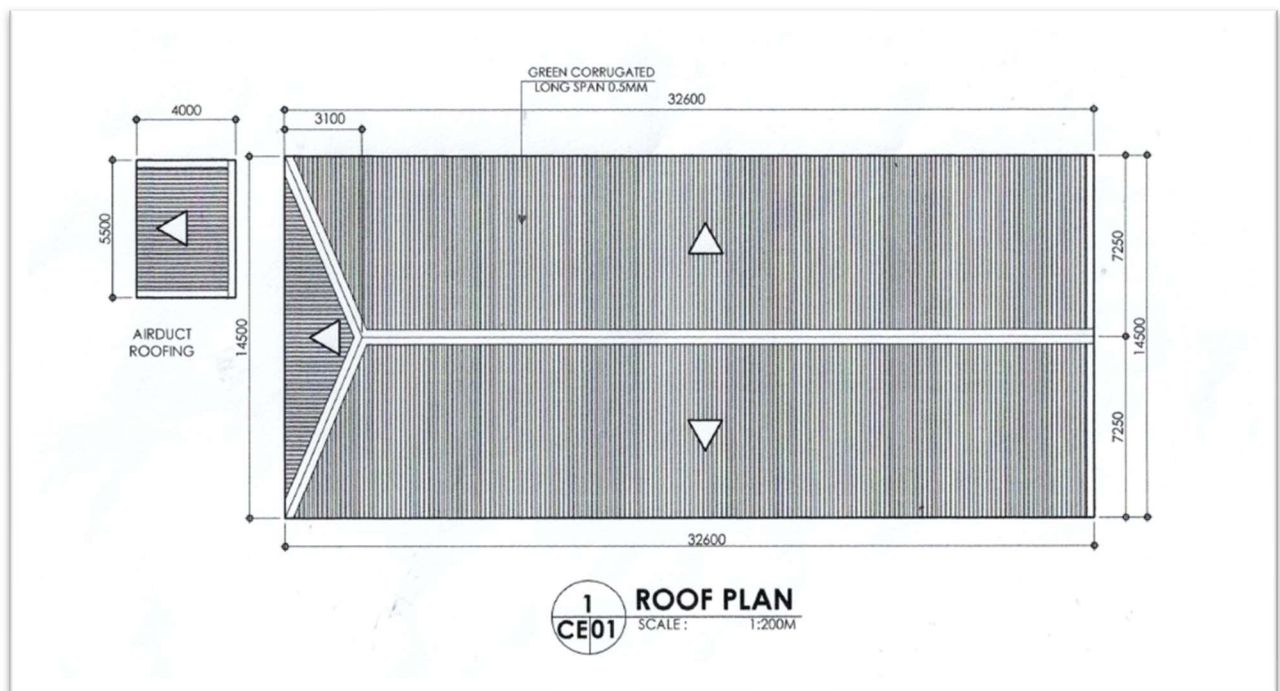
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Name of Company Date



PLAN AND DESIGN LAY-OUT



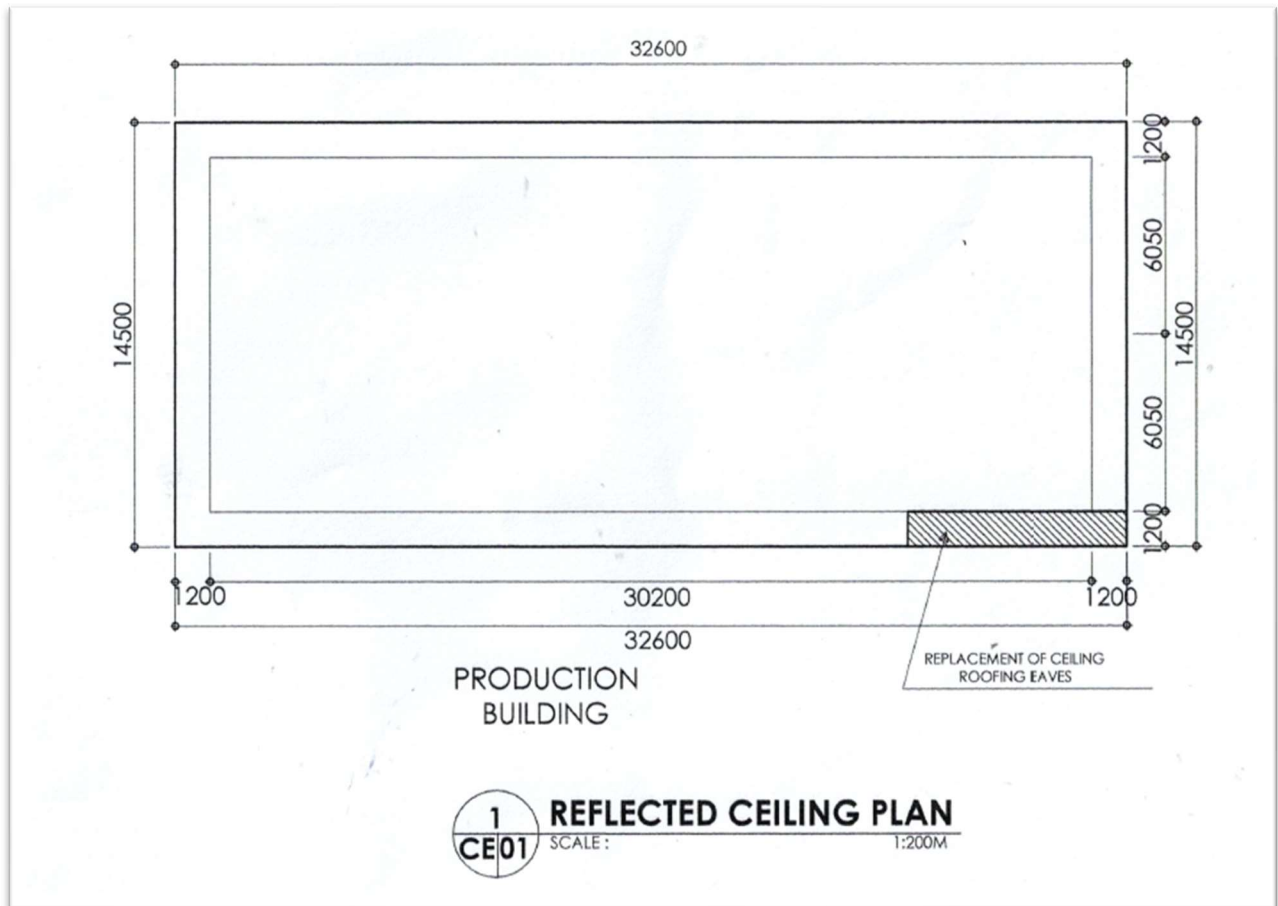
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PLAN AND DESIGN LAY-OUT



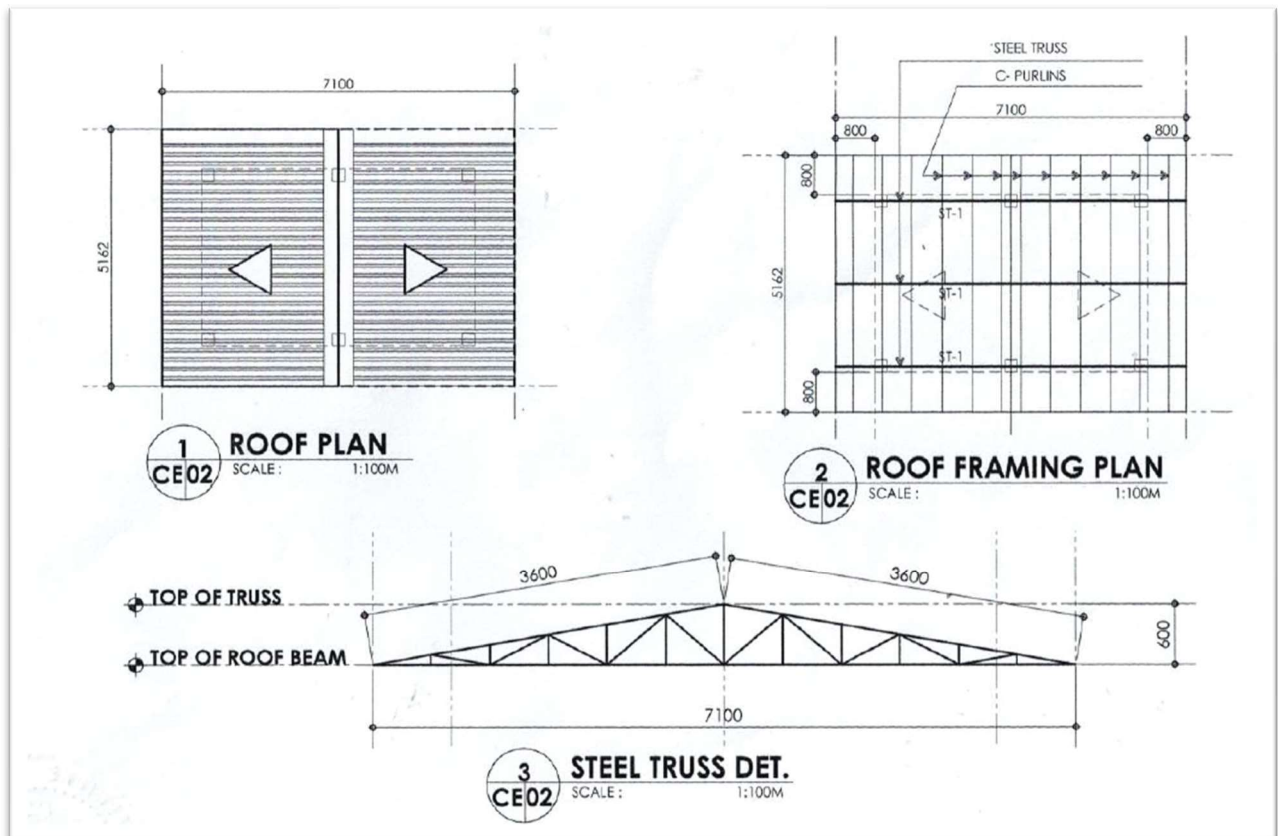
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PLAN AND DESIGN LAY-OUT



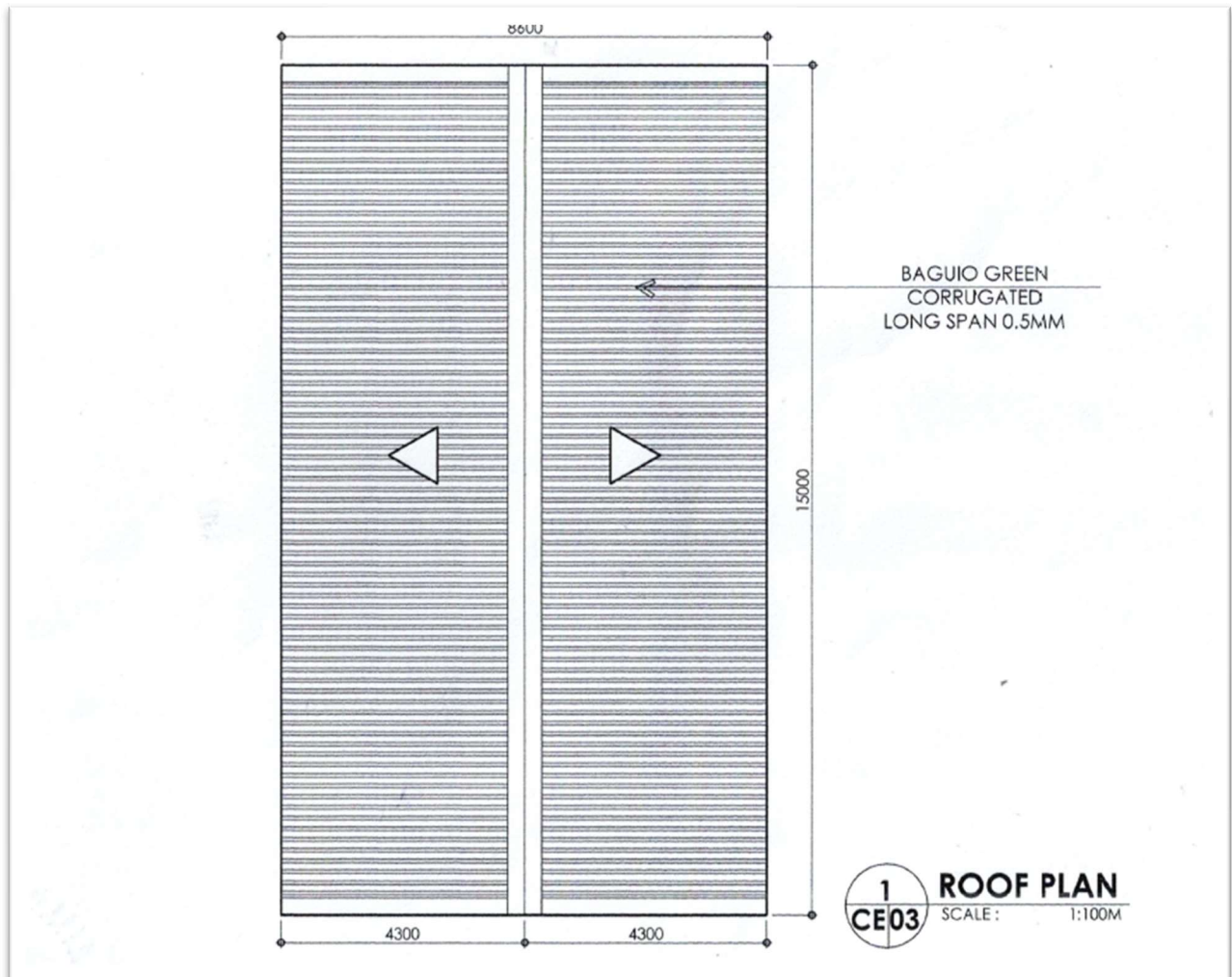
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PLAN AND DESIGN LAY-OUT



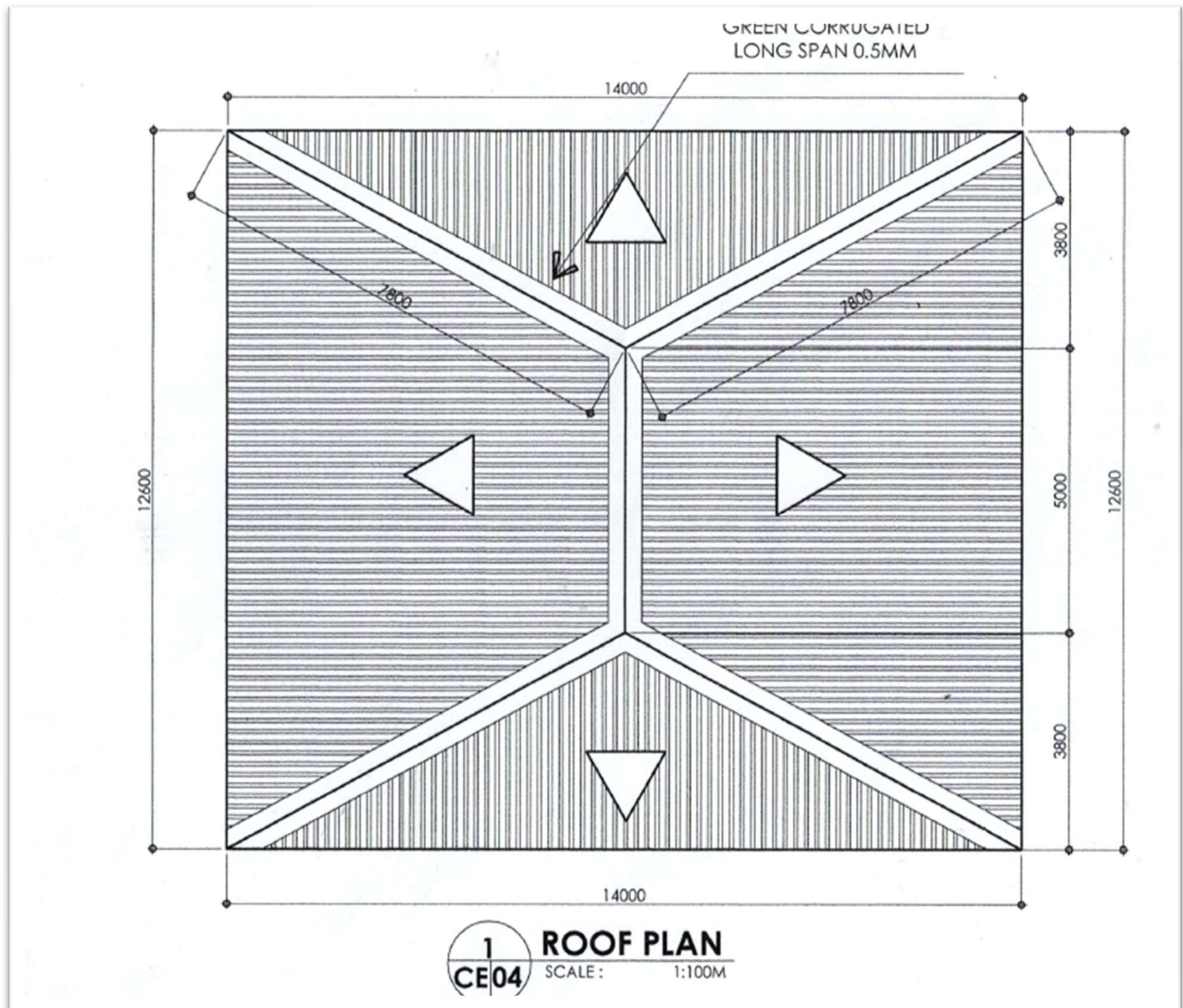
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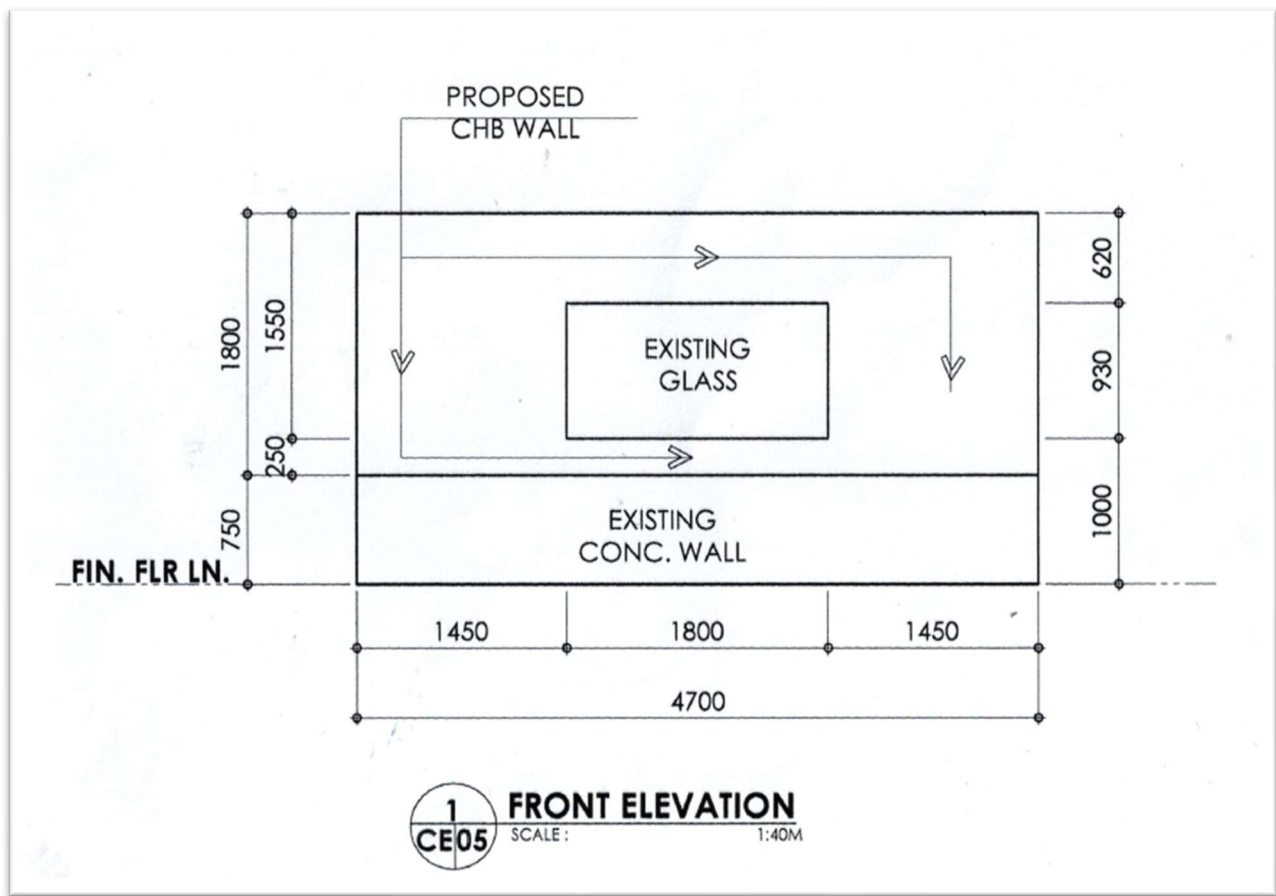
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PLAN AND DESIGN LAY-OUT



Conforme:

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Annex "A"

PITAHC Buildings





Airduct





Plant Nursery





CBH Wall - Production Building





Ceiling - Production Building





Warehouse II





Admin Building

