



September 10, 2024

QUARTZ BUSINESS PRODUCTS CORP.

15F Capital House 9th Avenue Corner 34th,
Bonifacio Global City, Taguig City

NOTICE TO PROCEED

Dear Sir/Madam:

This is to inform you that you may now proceed with the delivery of services listed in Purchase Order No. **24-08-0059** dated August 20, 2024 as a result of Competitive Bidding for the **Supply and Delivery of Various ICT Equipment for the Philippine Institute of Traditional and Alternative Health Care (Lot 3 – High Specification Laptop, Lot 4 – Uninterruptible Power Supply, Lot 5 – 3-in-1 Colored Printer)**.

You are responsible for performing the services under the Terms of the project.

Enclosed is the original Purchase Order and Terms for your ready reference in the execution of this transaction.

Very truly yours,


MA. TERESA C. INIGO, MD, FPCAM, CESE
Director General 

Conforme:

Received Original

Printed Name and Signature of Representative

Date: _____