



PURCHASE ORDER

Department of Health

PHILIPPINE INSTITUTE OF TRADITIONAL AND ALTERNATIVE HEALTH CARE TACLOBAN HERBAL PHARMACEUTICAL PROCESSING AND MANUFACTURING PLANT

SUPPLIER:	EC-TEC COMMERCIAL	P.O. NO.:	24-05-057
ADDRESS:	32 St. Louis Compound 7 Baesa, Quezon City, Metro Manila	DATE:	May 22, 2024
TIN:	135-825-281-000	PR NO.:	THPP-24-01-003
MODE OF PROCUREMENT:		DATE:	January 4, 2024

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	PITAHC THPPMP	Delivery Term: within 45 days upon receipt of final proof
Date of Delivery:		Payment Term: w/in 30 days upon full delivery

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
1	lot	3 - Strip Foils Item Description: Strip Foils, easy-tear (Plain) (in kgs) Strip Foils, easy-tear (Lagundi label print) (in kgs) Strip Foils, easy-tear (Sambong label print) (in kgs) Delivery Site and Schedule: To be delivered to PITAHC Tacloban Herbal Plant within 45 days upon receipt of approval of the final proof of actual sample Payment Schedule: within 30 days from date of full delivery (Inclusive of all costs and applicable taxes) x-x-x-x-x-nothing follows-x-x-x-x-x	2130 750 1380	700.00 800.00 774.36	1,491,000.00 600,000.00 1,068,616.80

(Total Amount in Words) Three Million One Hundred Fifty-nine Thousand Six Hundred Sixteen Pesos and 80/100 Only **3,159,616.80**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Mr. Cristian D. Santos
Signature over Printed Name of Supplier
May 29, 2024
Date

Very truly yours,

MA. TERESA C. INIGO, MD, FPCAM, CESE
Director General
Authorized Official

Requisitioning Office/ Department

JANICHA ALOTA
AO V / OIC-Plant Manager
Authorized Official

Funds Available:

JOYCE L. CARDENAS, CPA
Accountant II
Authorized Official

Amount : 3,159,616.80
BURS No. : 24-05-249



Republic of the Philippines
Department of Health

Philippine Institute of Traditional and Alternative Health Care (PITAHC)



May 22, 2024

NOTICE TO PROCEED

EC-TEC COMMERCIAL
St. Louis Compound 7 Baesa
Quezon City, Metro Manila

ATTENTION: MS. MA. CRISTINA D. SANTOS
Authorized Representative

Dear Madam:

This is to inform you that **Purchase Order No. 24-05-057** for the supply and delivery of **Strip Foils for the Various Requirement for Lagundi and Sambong Tablet Production of PITAHC THPPMP** has been approved. You may now proceed with the delivery of the item listed in the said Purchase Order.

You are responsible for performing the services under the terms and conditions of the Contract Agreement/Purchase Order and in accordance with the Implementation Schedule.

Enclosed is the original Purchase Order for your ready reference in the execution of this transaction.

Please acknowledge receipt and acceptance of this notice by signing on the spaces provided below. Keep one copy and return the others to PITAHC.

Very truly yours,

MA. TERESA C. INIGO, MD, FPCAM, CESE
Director General

Conforme:

I acknowledge receipt of this NTP on

Name of Representative of the Bidder

Signature of Representative

May 24, 2024

Ms. Cristina D. Santos

[Signature]