



Republic of the Philippines
DEPARTMENT OF HEALTH
PHILIPPINE INSTITUTE OF TRADITIONAL & ALTERNATIVE HEALTH CARE



Cagayan Valley Herbal Processing Plant
Regional Government Center, Dalan Na Pagayaya, Carig Sur, Tuguegarao City

NOTICE TO PROCEED

April 30, 2024

MS. ANGELA MARIE D. CRUZ
Authorized Representative
CHAMP 828 ENTERPRISE
47(old) 78(new) Crispin Street
Tinajeros, Malabon City

Dear Ms. Cruz:

This is to inform you that the Supply and Delivery of Soap Production Requirements for Cagayan Valley Herbal Processing Plant – Philippine Institute of Traditional and Alternative Health Care (CVHPP-PITAHC) has been approved, you may now proceed with the delivery of the item listed in the Purchase Order listed below:

- Purchase Order #2024-04-019, LOT 2: CAUSTIC SODA FLAKES, Minimum of 98%, Sodium Hydroxide, 25 kg/bag.

You are responsible for performing the services under the terms and conditions of the Contract Agreement/Purchase Order and in accordance with the Implementation Schedule

Enclosed is the original signed Purchase Order for your ready reference in the execution of this transaction.

Please acknowledge receipt and acceptance of this notice by signing on the spaces provided below and furnish us a signed copy hereof.

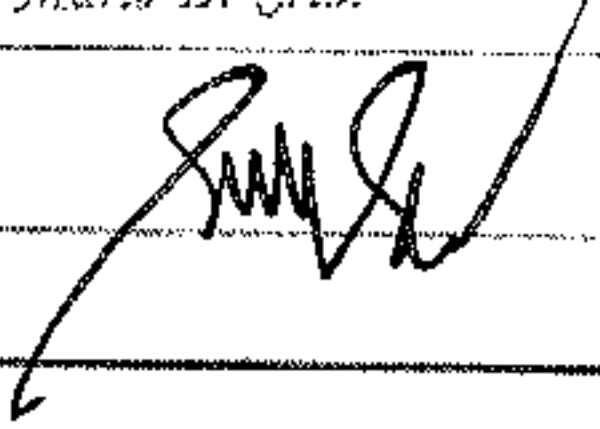
Very truly yours,


DR. MA. TERESA COMINIGO, FPCAM, CESE
Director General
PITAHC

CONFORME:

I acknowledge receipt of the NTP on: MM 6, 2024

Name of Representative: Angela Marie D. Cruz

Signature of Representative: 

PITAHC Bldg, Matapang St., East Avenue Medical Center Compound, Quezon City, Philippines
Telefax: (632)8376-3067 / 8376 3068, Trunklines: (632)8282 5193 / 8282 5194
Email Address: cvhpp@pitahe.gov.ph, cvhpp@pitahe.gov.ph Website: www.pitahe.gov.ph



PURCHASE ORDER



Department of Health
PHILIPPINE INSTITUTE OF TRADITIONAL AND ALTERNATIVE HEALTH CARE
Cagayan Valley Herbal Processing Plant
Regional Government Center, Dalan Na Pagayaya, Carig Sur, Tuguegarao City

SUPPLIER:	CHAMP 828 ENTERPRISE	P.O. NO.:	2024-04-019
ADDRESS:	47 (Old) 78 (New) Crispin St., Tinajeros, Malabon City	DATE:	29 April, 2024
TIN:	907-606-490-000 VAT	PR NO.:	2024-01-004
MODE OF PROCUREMENT:	PUBLIC BIDDING	DATE:	18 January, 2024

Document:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery:	Cagayan Valley Herbal Processing Plant RGC, Carig Sur, Tuguegarao City	Delivery Term	Within 30 days upon receipt of Notice to Proceed or PO
Payment Term:	Within 30 days upon receipt of Notice to Proceed and Purchase Order	Payment Term:	Within 30 days upon completion of delivery

STOCK NO	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
	Bag	LOT 2: SUPPLY AND DELIVERY OF VARIOUS SOAP PRODUCTION REQUIREMENT FOR CVHPP: CAUSTIC SODA FLAKES, MINIMUM OF 98% SODIUM HYDROXIDE, 25 KG. BAG. Technical Specifications: * Cosmetic grade * Minimum of 98% Sodium Hydroxide * Flakes * With certificate of analysis per batch * 25 kilos/Bag * Expiration date: Not less than 18 months from date of delivery X-X-X-X-X-X-X-X-X-X FOR PITAHG-CVHPP SOAP PRODUCTION	152	2,393.65	363,834.80

(Amount in Words)

THREE HUNDRED SIXTY THREE THOUSAND EIGHT HUNDRED THIRTY FOUR PESOS AND 80/100 ONLY

363,834.80

In the event of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. MA. TERESA CO INIGO, FPCAM, CESE
Director General
Authorized Official

Conformer:

Signature over Printed Name of Supplier

Signature over Printed Name of Supplier

May 6, 2024
Date

Requesting Office/ Department

BRIAN B. CASTRILLE, RPh, MChem
Plant Manager
Authorized Official

LEILA B. MEDINA, CPA, MPA
Accountant II
Authorized Official

Amount : P 363,834.80
BUS No : 02-101277-2024-04-118