



NOTICE OF AWARD

15 April 2024

MS. MA. CRISTINA D. SANTOS
Authorized Representative
EC-TEC COMMERCIAL
32 St. Louis Compound 7,
Baesa, Quezon City

Dear MS. SANTOS:

After thorough and careful evaluation of the proposal submitted by your company to the PITAHC's Bids and Awards Committee re: **SUPPLY AND DELIVERY OF VARIOUS REQUIREMENTS FOR SOAP PRODUCTION FOR THE DAVAO HERBAL PROCESSING PLANT** with Reference Number **CB 002-2024** the Contract is hereby awarded to **EC-TEC COMMERCIAL** for the lots 4 and 5, for a total contract amount of **ONE MILLION THIRTY THOUSAND PESOS (PHP1,030,000.00)** inclusive of Value Added Tax, with corresponding contract amount per each lot:

Lot	Item Description	Total Amount Offer
4	PRINTING OF SOAP BOXES, 130G	715,000.00
5	CORRUGATED BOXES, 100'S OF 130G SOAP	315,000.00
TOTAL		1,030,000.00

In this regard and in compliance with Section 39 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184, you are required to formally enter into a contract with us immediately after the successful posting of the required performance security in the any of the following prescribed form and amount:

Form(s)	Amount (in PhP)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%) or PhP51,500.00
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%) or PhP309,000.00

Payment of the Performance Security shall be made within ten (10) calendar days upon receipt of this notice.

Should you agree with the award of the contract, please sign at the space below for your conforme.

Please coordinate with Ms. Elena Brato, Administrative Officer V of the Davao Herbal Processing Plant (THPP) at contact number +63915-633-4577 for the execution of the contract.



Very truly yours,

DR. ANNABELLE P. DE GUZMAN, FPAFP, MHA, MA Med (UK), CESE
Director General
HEAD OF PROCURING ENTITY

Copy furnished:

Ms. Annette L. Atanacio
Plant Manager, DHPP

CONFORME: _____
Date: _____

NOTE: PITAHC strictly implements the "**No Gift Policy**" as defined in Section 2 (c) and prohibits any act in violation of Section 3 of Republic Act No. 3019: Anti-Graft and Corrupt Practices Act and Republic Act No. 6713: An Act Establishing a Code of Conduct and Ethical Standards for Public Officials and Employee.

Non-payment (directly or indirectly) any commission, amount, fee, or any form of consideration in relation to any procurement project or activity (**REVISED OMNIBUS SWORN STATEMENT (GPPB Resolution No. 16-2020)**)