



INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF VARIOUS REQUIREMENTS FOR SOAP PRODUCTION FOR THE DAVAO HERBAL PROCESSING PLANT

1. The Philippine Institute of Traditional and Alternative Health Care (PITAHC), through the **2024 Corporate Operating Budget (COB)** intends to apply the sum of **SIX MILLION TWO HUNDRED THIRTEEN THOUSAND ONE HUNDRED SIXTY PESOS (PHP6,213,160.00)**, being the ABC to payments under the contract for **SUPPLY AND DELIVERY OF VARIOUS REQUIREMENTS FOR SOAP PRODUCTION FOR THE DAVAO HERBAL PROCESSING PLANT** with Reference No. **CB 002-2024**.

Lot No.	Description	Unit	Quantity	ABC per Lot (in PhP)
1	Oil, Coconut	Kg.	27,840	3,062,400.00
2	Peppermint Oil, 1L	Bottle	384	1,023,360.00
3	Sodium Hydroxide (Caustic Soda) 25kgs	Sacks	192	482,400.00
4	Printing of Soap Boxes, 130g	Pieces	220,000	1,320,000.00
5	Corrugated Boxes, 100's of 130G soap	Pieces	5,000	325,000.00
Total				6,213,160.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *PITAHC* now invites bids for the above Procurement Project. Delivery of the Goods is required **BASED ON** Section VI: Schedule of Requirements. Bidders should have completed, within **three (3) years from the date of submission and receipt of bids, a contract similar to the Project**. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock

belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *PITAHC* and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM, Mondays to Fridays** except during weekend and declared Holidays and suspension of work.
5. A complete set of Bidding Documents may be acquired by interested Bidders upon payment of the non-refundable fee for the Bidding Documents through:
 - a) Cashier Section, 1st Floor, PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City; or
 - b) LAND BANK OF THE PHILIPPINES
 - c)

Current Account Name: **PHILIPPINE INSTITUTE OF TRADITIONAL AND ALTERNATIVE HEALTH CARE**

Account No. : **1872-1035-18**

Upon deposit, the bidders must submit the scanned copy of the deposit slip to bac@pitahc.gov.ph and finance@pitahc.gov.ph.

Payment of the non-refundable fee for the Bidding Documents is in pursuant to the latest Guidelines issued by the GPPB, in the following amount depending on the lot(s) intended to be bid:

Lot	Description	ABC per Lot (in PhP)	Non-Refundable Fee per Lot (in PhP)
1	Oil, Coconut	3,062,400.00	5,000.00
2	Peppermint Oil, 1L	1,023,360.00	5,000.00
3	Sodium Hydroxide (Caustic Soda) 25kgs	482,400.00	500.00
4	Printing of Soap Boxes, 130g	1,320,000.00	5,000.00
5	Corrugated Boxes, 100's of 130G soap	325,000.00	500.00
Combined Lots with total ABCs		Less than 5 M	5,000.00
Combined Lots with total ABCs		More than 5M	6,000.00

6. The *PITAHC* will hold a Pre-Bid Conference¹ on **08 March, 2024 1:30 PM** through our office address: **PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City** and/or through **Zoom teleconferencing**, which shall be open only to those prospective bidders who coordinated and confirmed their attendance to participate to the said Conference.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below and/or online or electronic submission as indicated below on or before **22 March 2024, 12NN**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **22 March 2024, 1:30PM** at the given address below and/or via *Zoom Teleconferencing*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. PITAHC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MS. EDWINA DENISE F. RAMOS

Head, BAC Secretariat

PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City

Telephone No.: (+632) 376-3067/376-3068 local 320, Facsimile No.: (+632) 376-3067

E-mail: bac@pitahc.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: <https://pitahc.gov.ph/category/invitation-to-bid/>

For online bid submission: bac@pitahc.gov.ph

28 February 2024

ATTY. CARMENCITA CASTRO-SANTOS

BAC Chairperson