



NOTICE OF AWARD

29 November 2023

MS. GEMMA T. PENITON
Authorized Representative
SUNTAWOOD HOME AND OFFICE INC.
B1L7 Zabarte Road, Camarin,
Calocan City

Dear Ms. Peniton:

After thorough and careful evaluation of the proposal submitted by your company to the PITAHC's Bids and Awards Committee re: **PROCUREMENT OF HEAVY-DUTY STEEL RACKS, STEEL CABINETS, MOBILE CABINETS, OFFICE CHAIRS, AND UTILITY LADDER** with Reference Number RFP-CO-23-045SVP, the Contract is hereby awarded to **SUNTAWOOD HOME AND OFFICE INC.** with a total contract amount of **ONE HUNDRED EIGHTY-SEVEN THOUSAND TWO HUNDRED PESOS (Php 187,200.00)** inclusive of Value Added Tax and all applicable taxes.

In this regard and in compliance with Section 39 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184, you are required to formally enter into a contract with us immediately after the successful posting of the required performance security in the any of the following prescribed form and amount:

Form(s)	Amount (in PhP)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Five percent (5%) or 9,360.00
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%) or 56,160.00

Payment of the Performance Security shall be made within ten (10) calendar days upon receipt of this notice.

Should you agree with the award of the contract, please sign at the space below for your conforme.

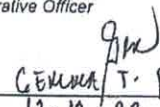
Please coordinate with Mr. Louie C. Sibug, Special Operations Officer III of the Administrative Division, via email at louie.sibug@pitahe.gov.ph for the execution of the contract.

Very truly yours,


DR. ANNABELLE P. DE GUZMAN, FPAFP, MHA, MA Med (UK), CESE
Director General
HEAD OF PROCURING ENTITY

Copy furnished:

Emeline Rose R. Mariano, RMT, MGM-ESP
Chief Administrative Officer

CONFORME: 
Date: 12-12-23