



## REQUEST FOR PROPOSAL

Date: 18 February 2022

Reference: RFP CO-22-001SVP

1. The **Philippine Institute of Traditional and Alternative Health Care (PITAHC)** through its **Bids and Awards Committee (BAC)** invites interested bidders to submit a proposal, with the total Approved Budget for the Contract (ABC) in the total amount of **Fifty-Six Thousand Five Hundred Seventy-Five Pesos Only (PhP56,575.00) inclusive of VAT** for the procurement of the item/s stated below:

PITAHC 2022 APP Ref	PR Number	Item Description
5029907004	22-01-0013	<b>SUPPLY AND DELIVERY OF RESEARCH AND DEVELOPMENT REFERENCE MATERIALS</b> <i>(Per Item Basis)</i>

2. Procurement shall be conducted through Small Value Procurement under Section 53.9 - Negotiated Procurement as prescribed under Rule XVI- Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the “*Government Procurement Reform Act*”.
3. The proposal must be duly signed by the bidder and must be submitted to the BAC Secretariat, PITAHC Building, Matapang St., East Avenue Medical Center Compound, Barangay Central, Quezon City or sent thru fax at (02) 8376-3067 or email at [bacpitahc@gmail.com](mailto:bacpitahc@gmail.com). The proposal shall be received until **23 February 2022**.
4. The bidder must **submit a copy** of the following documents, **together with the proposals**, to ensure that the said bidder is technically, legally and financially capable to undertake the proposed project:
  - a. Valid and current Mayor’s/Business Permit 2022
  - b. Business/Income Tax Return for CY 2019/2020
  - c. Notarized Omnibus Sworn Statement by the prospective bidder in the new prescribed form as per GPPB Resolution No. 16-2020
  - d. PHILGEPS Registration Number *(to be indicated in the Price Proposal Form)*
5. PITAHC reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. PITAHC further reserves the right to reject all proposals, or declare a failure of small value procurement, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability to the affected bidder or bidders in accordance with R.A. No. 9184 and its Implementing Rules and Regulations.
6. For any clarification, you may contact **Rodelio Mendez, Jr.** at telephone no. (02) 8376-3067

*(Sgd)*

**DR. FRANCIS VICENTE S. RAS**  
*Chairperson, PITAHC BAC*



## TERMS AND CONDITIONS

1. Bidders shall provide the **correct and accurate information** required in this form.
2. Delivery Schedule:  
  
**Within Seventy-Five (75) calendar days** from receipt of PO for items coming from abroad; and/or  
  
**Within Fifteen (15) calendar days** from receipt of PO for locally available items.
3. Delivery Site: **PITAHC CENTRAL OFFICE, East Avenue Medical Center Compound, Matapang St., Brgy. Central, Quezon City**
4. Payment Term: within **Thirty (30) calendar days** full payment from the date of final inspection and acceptance of all delivered items.
5. Price proposal must be valid for a period of **thirty (30) calendar days** from the date of submission.
6. Price proposal to be denominated in **Philippine Peso**, include all taxes and duties and/or levies payable.
7. Proposals exceeding the ABC shall be automatically rejected.
8. The **award of contract** shall be made to the lowest calculated and responsive proposal which complied with the minimum technical specifications and other terms and conditions stated herein.
9. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or any of his/her duly authorized representative/s.
10. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PITAHC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open.



## PRICE PROPOSAL FORM

Date: \_\_\_\_\_

### The Bids and Awards Committee

PITAHC Building, Matapang Street, East Avenue Medical Center Compound,  
Barangay Central Quezon City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/we submit our proposal for the item as follows:

Item Description	Total Price (in PhP)	Total Price (VAT inclusive) (in PhP)	Compliance to Technical Specification	
			Yes	No
<b>SUPPLY AND DELIVERY OF RESEARCH AND DEVELOPMENT REFERENCE MATERIALS</b>				
<b>Item No. 1 - Medical Acupuncture: A Western Scientific Approach</b>  <u>Technical Specifications</u>  <b>Author:</b> Filshie, Jacqueline <b>ISBN:</b> 9780702043079 <b>Copyright:</b> 2016 <b>Edition:</b> 2 <sup>nd</sup> <b>Type of Bind:</b> Hardcover <b>Publisher:</b> Elsevier <b>Quantity:</b> 1 <b>Unit Price:</b> PhP8,880.00				
<b>Item No. 2 - Pharmaceutical Analysis: A Textbook for Pharmacy Students and Pharmaceutical Chemists</b>  <u>Technical Specifications</u>  <b>Author:</b> David Watson <b>ISBN:</b> 9789814666862 <b>Copyright:</b> 2017 <b>Edition:</b> 4 <sup>th</sup> <b>Type of Bind:</b> Paperback <b>Publisher:</b> Elsevier <b>Quantity:</b> 1 <b>Unit Price:</b> PhP4,520.00				
<b>Item No. 3 - Acupuncture for IVF and Assisted Reproduction: An integrated approach to treatment and management</b>  <u>Technical Specifications</u>  <b>Author:</b> Szmelskyj, Irina <b>ISBN:</b> 9780702050107 <b>Copyright:</b> 2015 <b>Edition:</b> 1 <sup>st</sup> <b>Type of Bind:</b> Hardcover <b>Publisher:</b> Elsevier <b>Quantity:</b> 1 <b>Unit Price:</b> PhP5,650.00				



<p><b>Item No. 4 - Illustrated Moxibustion Therapy: A Natural Way of Prevention and Treatment through Traditional Chinese Medicine</b></p> <p><i>Technical Specifications</i></p> <p><b>Author:</b> Duan Xuexhong <b>ISBN:</b> 9781602200371 <b>Copyright:</b> 2018 <b>Edition:</b> 1<sup>st</sup> <b>Type of Bind:</b> Hardcover <b>Publisher:</b> Tuttle Publishing <b>Quantity:</b> 1 <b>Unit Price:</b> PhP2,425.00</p>				
<p><b>Item No. 5 – Gua Sha Scraping Massage Techniques: A Natural Way of Prevention and Treatment through Traditional Chinese Medicine</b></p> <p><i>Technical Specifications</i></p> <p><b>Author:</b> Wu Zhongchao <b>ISBN:</b> 9781602200326 <b>Copyright:</b> 2018 <b>Edition:</b> 1<sup>st</sup> <b>Type of Bind:</b> Hardcover <b>Publisher:</b> Tuttle Publishing <b>Quantity:</b> 1 <b>Unit Price:</b> PhP2,425.00</p>				
<p><b>Item No. 6 - Textbook of Pharmacognosy and Phytochemistry</b></p> <p><i>Technical Specifications</i></p> <p><b>Author:</b> Biren Shah <b>ISBN:</b> 9788131234587 <b>Copyright:</b> 2013 <b>Edition:</b> 2<sup>nd</sup> <b>Type of Bind:</b> Paperback <b>Publisher:</b> Elsevier <b>Quantity:</b> 1 <b>Unit Price:</b> PhP2,915.00</p>				
<p><b>Item No. 7 - Review Handbook in Diagnostic Bacteriology</b></p> <p><i>Technical Specifications</i></p> <p><b>Author:</b> Maria Teresa T. Rodriguez <b>ISBN:</b> 9789719808770 <b>Copyright:</b> 2018 <b>Edition:</b> 2<sup>nd</sup> <b>Type of Bind:</b> Paperback <b>Publisher:</b> C&amp;E Publishing, Inc <b>Quantity:</b> 1 <b>Unit Price:</b> PhP2,100.00</p>				
<p><b>Item No. 8 - Martin’s Physical Pharmacy and Pharmaceutical Science</b></p> <p><i>Technical Specifications</i></p> <p><b>Author:</b> Patrick J. Sinko <b>ISBN:</b> 9781451191455 <b>Copyright:</b> 2017 <b>Edition:</b> 7<sup>th</sup> <b>Type of Bind:</b> Paperback <b>Publisher:</b> Lippincott Williams &amp; Wilkins</p>				



<b>Quantity: 1</b> <b>Unit Price: PhP2,420.00</b>				
<b>Item No. 9 - Therapeutic Use of Medicinal Plants their Extracts: Volume 1</b>  <u>Technical Specifications</u>  <b>Author:</b> A.N.M Alamgir <b>ISBN:</b> 9783319638614 <b>Copyright:</b> 2017 <b>Edition:</b> 1 <sup>st</sup> <b>Type of Bind:</b> Paperback <b>Publisher:</b> Springer International Publishing AG <b>Quantity:</b> 1 <b>Unit Price:</b> PhP12,920.00				
<b>Item No. 10 - Methods for Stability Testing of Pharmaceuticals</b>  <u>Technical Specifications</u>  <b>Author:</b> Gulshan Bansai <b>ISBN:</b> 9781493976850 <b>Copyright:</b> 2018 <b>Edition:</b> 1 <sup>st</sup> <b>Type of Bind:</b> Paperback <b>Publisher:</b> Humana Press, NY <b>Quantity:</b> 1 <b>Unit Price:</b> PhP6,670.00				
<b>Item No. 11 - Herbal Drugs: Ethnomedicine to Modern Medicine</b>  <u>Technical Specifications</u>  <b>Author:</b> K.G Ramawat <b>ISBN:</b> 9783540791157 <b>Copyright:</b> 2009 <b>Edition:</b> 1 <sup>st</sup> <b>Type of Bind:</b> Paperback <b>Publisher:</b> Springer, Berlin Heidelberg <b>Quantity:</b> 1 <b>Unit Price:</b> PhP5,650.00				
<b>Other requirements stipulated in the Terms and Conditions</b>				

- Amount in Words: Item 1 \_\_\_\_\_
- Amount in Words: Item 2 \_\_\_\_\_
- Amount in Words: Item 3 \_\_\_\_\_
- Amount in Words: Item 4 \_\_\_\_\_
- Amount in Words: Item 5 \_\_\_\_\_
- Amount in Words: Item 6 \_\_\_\_\_
- Amount in Words: Item 7 \_\_\_\_\_
- Amount in Words: Item 8 \_\_\_\_\_
- Amount in Words: Item 9 \_\_\_\_\_
- Amount in Words: Item 10 \_\_\_\_\_
- Amount in Words: Item 11 \_\_\_\_\_



The above-quoted price is inclusive of **all costs** and applicable taxes.

Very truly yours,

Signature : \_\_\_\_\_

Printed Name : \_\_\_\_\_

Date : \_\_\_\_\_

Company Name : \_\_\_\_\_

Contact Number : \_\_\_\_\_

PHILGEPS Registration Number: \_\_\_\_\_