



Republic of the Philippines  
Department of Health

**Philippine Institute of Traditional and Alternative Health Care (PITAHC)**



**INVITATION TO BID FOR  
SUPPLY AND DELIVERY OF VARIOUS SOAP PRODUCTION  
REQUIREMENTS OF THE CAGAYAN VALLEY HERBAL  
PROCESSING PLANTS  
(NEGOTIATED PROCUREMENT UNDER TWO-FAILED BIDDING)**

1. The Philippine Institute of Traditional and Alternative Health Care (PITAHC), through the Corporate Operating Budget (COB) of 2021, intends to apply the sum of **TWO MILLION FORTY-TWO THOUSAND PESOS (PhP2,042,000.00)** being the total ABC to payments under the contract for the project **Supply and Delivery of Various Soap Production Requirements of Cagayan Valley Herbal Processing Plants**:

Lot	Description	Unit	Quantity	ABC per Lot (in PhP)
1	<b>Oil, Coconut fortified with Vitamin A</b>	Cans (17kgs)	750	<b>1,500,000.00</b>
2	<b>Sodium Hydroxide (Caustic Soda)</b>	Bags (25 kgs)	80	<b>120,000.00</b>
3	<b>Lavender Oil</b>	Liters	67	<b>187,600.00</b>
4	<b>Peppermint Oil</b>	Liters	58	<b>162,400.00</b>
5	<b>Corrugated Box</b>	Pieces	1,200	<b>72,000.00</b>

Bids received in excess of the respective ABCs per lot shall be automatically rejected at bid opening.

2. PITAHC now invites bids for the above Procurement Project. Delivery of the Goods is required based on the Schedule of Requirements. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens

of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from PITAHC and inspect the Bidding Documents at the address given below during office hours between **8:00 a.m. to 4:00 p.m.** from **Mondays to Fridays** except during weekend and declared Holidays and suspension of work.
5. A complete set of Bidding Documents may be acquired by interested Bidders upon payment of the non-refundable fee for the Bidding Documents through:
  - a) Cashier Section, 3rd Floor, PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City;
  - b) Cashier Section, Cagayan Valley Herbal Processing Plant, Carig, Tuguegarao City; or
  - c) LAND BANK OF THE PHILIPPINES

Current Account Name: **PHILIPPINE INSTITUTE OF TRADITIONAL AND ALTERNATIVE HEALTH CARE**  
Account No. **1872-1035-18**

Upon deposit, the bidders must submit the scanned copy of the deposit slip to [bacpitahc@gmail.com](mailto:bacpitahc@gmail.com) and [pitahc.financedivision@gmail.com](mailto:pitahc.financedivision@gmail.com)

Payment of the non-refundable fee for the Bidding Documents is in pursuant to the latest Guidelines issued by the GPPB, in the following amount depending on the lot(s) intended to be bid:

Lot	Description	ABC per Lot (in PhP)	Non-Refundable Fee per Lot (in PhP)
1	Oil, Coconut fortified with Vitamin A	1,500,000.00	5,000.00
2	Sodium Hydroxide (Caustic Soda)	120,000.00	500.00
3	Lavender Oil	187,600.00	500.00
4	Peppermint Oil	162,400.00	500.00
5	Corrugated Box	72,000.00	500.00
<b>Bid for all</b>		<b>2,042,000.00</b>	5,000.00

6. PITAHC will hold a Negotiation on **9 August 2021, Monday, 2:30PM via Zoom Teleconferencing**, which shall be open only to those prospective bidders who coordinated and confirmed their attendance to participate to the said Conference.

The Zoom Link shall be provided by PITAHC IT Officer through the BAC Secretariat upon request.

7. Best bids must be duly received by the BAC Secretariat through online or electronic submission or submission of electronic copies of bid through Universal Serial Bus (USB) as indicated below on or before **12 August 2021, Thursday, at 12:00NN**. Late bids shall not be accepted.

8. All Bests bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **12 August 2021, Thursday, 1:30 PM** at the given address below Zoom Teleconference. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. PITAHC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**MR. ANDY G. MATULA**

*Head, BAC Secretariat*

PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City

Telephone No.: (+632) 376-3067/376-3068 local 320, Facsimile No.: (+632) 376-3067

E-mail: bacpitahc@gmail.com

12. You may visit the following websites:

For downloading of Bidding Documents:

<https://pitahc.gov.ph/category/invitation-to-bid/>

For online bid submission: bacpitahc@gmail.com

For USB submission of Bids: PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City.

26 July 2021

*(Sgd.)*

**DR. FRANCIS VICENTE S. RAS**

*BAC Chairperson*