



**INVITATION TO BID FOR**  
***Provision of Janitorial and Allied Services for 2018-2020***  
***(ITB No. 2018-01)***

1. The *Philippine Institute of Traditional and Alternative Health Care (PITAHC)*, through the *General Appropriations Act (GAA) of 2018*, intends to apply the sum of ***NINE HUNDRED EIGHTY THOUSAND PESOS (PHP980,000.00)*** being the Approved Budget for the Contract (ABC) to payments under the contract for the project ***Provision of Janitorial and Allied Services for 2018-2021***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. *PITAHC* now invites bids for the project *Provision of Janitorial and Allied Services for 2018-2020*. Delivery of the services is required for a period of three (3) years, effective upon its signing, unless otherwise terminated pursuant to causes stated in the contract. Bidders should have completed, within the last ***five (5) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the *PITAHC BAC Secretariat* and inspect the Bidding Documents at the address given below during *office hours between 8:00 a.m. to 4:00 p.m. (Mondays to Fridays) from June 25– July 24, 2018*.

**Bids and Awards Committee Secretariat**

Philippine Institute of Traditional and Alternative Health Care  
PITAHC Building, Matapang Street, East Avenue Medical Center Compound,  
Barangay Central, Quezon City  
Telephone No. (+632) 376-3067/376-3068 local 320

5. A complete set of Bidding Documents may be acquired by interested Bidders from the address below and upon payment of the non-refundable fee for the Bidding Documents,



Republic of the Philippines  
Department of Health  
**Philippine Institute of Traditional and Alternative Health**  
PITAHC Building, EAMC Compound, Matapang St., Brgy. Central, Quezon City



pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos (PHP1,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and the website of PITAHC at [www.pitahc.gov.ph](http://www.pitahc.gov.ph), provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. PITAHC will hold a **Pre-Bid Conference on July 2, 2018 (10:00 a.m.)** at the PITAHC Audio-Visual Room, PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **1:45 P.M., July 24, 2018**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.
8. **Bid opening shall be on July 24, 2018 at 2:00 p.m.** at the PITAHC Audio-Visual Room, PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. PITAHC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**MR. NEMESIO T. NIEVA/ MS. SHEILA V. PATINO**

Philippine Institute of Traditional and Alternative Health Care  
PITAHC Building, Matapang Street, East Avenue Medical Center Compound, Barangay Central, Quezon City  
Telephone No.: (+632) 376-3067/376-3068 local 320  
Facsimile No.: (+632) 376-3067  
E-mail: bacpitahc@gmail.com  
Website: [www.pitahc.gov.ph](http://www.pitahc.gov.ph)

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(Sgd) **EMELINE ROSE R. MARIANO**  
Chairperson, Bids and Awards Committee